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Volume 2, Number 16 *September 12-25, 1987*

UCSF Newsbreak

Employees Respond to Laurel Heights: "How Can We Help?"

Concerned staff employees, representing all aspects of the campus, filled the Chancellor's Conference room the afternoon of August 28 in direct reponse to a letter to the campus community from Chancellor Krevans inviting individuals to get involved in the Laurel Heights crisis.

What came out of the meeting, which was led by Vice Chancellor Thena Trygstad, was that many people do not understand what UCSF research involves, let alone what kind of research is going on at Laurel Heights. Education is needed, not only for the general public, but for the campus community as well.

At the meeting it was pointed out that we have an academic and scientific environment on campus that many people find hard to comprehend.

"While the investigators on this campus understand the kinds of research we do here, *many* people who work here don't. Certainly the neighborhood doesn't," said Joy Becker of the Animal Care Facility, one of those in attendance. "Even though it's been in print several times, some people just don't read."

"How can I answer hostile questions about Laurel Heights without aggravating or escalating the confrontation? Armed with the facts, maybe I can learn how," said Valli McDougle of the School of Medicine Dean's Office.

Suggestions from the group on how best to educate UCSF employees included having specialized Brown Bag Lectures, which would tap into some of our researchers who can really discuss their work in layman's terms. Also suggested were informal sessions, perhaps similar to "Meet the Director," the popular program at our Medical Center where Director Bill Kerr regularly meets with staff employees to discuss everything from parking to cafeteria food.

Members of the group volunteered to help the Office of Public Service Programs in a number of ways with their community outreach efforts.

"I see this as a challenge. We have an opportunity here to educate ourselves and the neighborhood. This is a good way of pulling our University together," said Becker.

So, where does the University now stand?

Well, there really are two major issues. The first is that the California Supreme Court is allowing us to continue the research now at Laurel Heights, at least temporarily.

The second is that we still are waiting to hear from the Supreme Court as to whether or not it will hear our appeal of the decision of the California Court of Appeal, which ruled in July that our Enviromental Impact Report for Laurel Heights was inadequate. We expect to hear by November if the Supreme Court will hear our case.

Even though UCSF is continuing its existing basic research at Laurel Heights, these legal problems mean a long delay in moving the rest of the School of Pharmacy's basic research to that site.

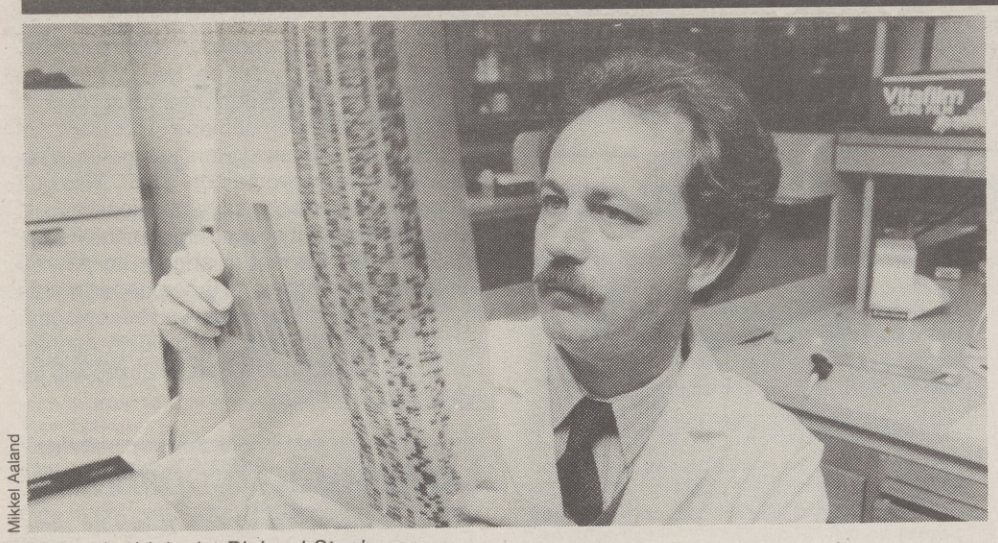
But what School of Pharmacy programs actually are there now? First, there is Drug Product Services, which is not a research laboratory, but a small operation that produces and packages medicine for use by UCSF hospital patients, similar to activities in any neighborhood pharmacy.

Then there's a program that makes intravenous solutions containing medicine and nutritive fluids for seriously ill patients being cared for at home, including AIDS patients.

We also have a magnetic resonance spectroscopy program which develops new technology to improve diagostic scanners, a lab that studies protein structure which can lead to new drugs, and a research lab under Nina Agabian which searches for drugs to prevent and treat parasitic diseases (see chlamydia story below).

As we all know, our Parnassus campus is terribly overcrowded, and our School of Pharmacy labs, in particular, are in an extreme crunch. Additional programs that are suppose to move to Laurel Heights within the next two years include a major toxicology program to study human health problems posed by toxic chemicals, research into opportunistic infections that occur in AIDS patients, development of new anti-cancer drugs and vaccines, plus two programs designated by NIH as National Research Resource Laboratories—the Computer Graphics Laboratory and the Mass Spectrometry Laboratory.

Any campus employee wishing more information on how to get involved should write Vice Chancellor Thena Trygstad at Box 0402 or call x62401. The Chancellor is expected to appoint a staff advisory group in the next two weeks. We will print the names of the members in the next issue of *Newsbreak*.



Mikkel Aaland

Molecular biologist Richard Stephens

First Step Toward Chlamydia Vaccine

UCSF scientists have taken what might be the first step toward a vaccine against chlamydia, the most common sexually transmitted disease in this country and a major cause of blindness in the Third World.

The group, led by molecular biologist Richard Stephens, PhD, cloned and sequenced the gene for a protein on the shell of the bacterium that makes the body mount an attack against it.

The cloned gene can be used to produce synthetic versions of this protein—the so-called antigen—that, when injected into a healthy person, may act as a vaccine to prime the body to fight off a chlamydia infection.

Since this work, reported in the September issue of the *Journal of Bacteriology,* the group has synthesized the protein antigen and shown that in animals it creates antibodies against the chlamydia bacteria. This does not mean that the antibodies will fight off the bacteria, Stephens cautioned.

"There's a lot about the immunology of chlamydia we don't know, so it is hard to predict whether this antigen will have a protective effect," he said. "But the fact that the synthetic antigen can elicit an immune response in animals is promising."

A more immediate consequence of these findings, he said, might be an improved diagnostic test for the disease.

Stephens works in the UCSF Intercampus Program in Molecular Parasitology under director Nina Agabian, PhD, located at the Laurel Heights campus. He also is a research associate in the UCSF Proctor Foundation for Research in Ophthalmology.

New Sexual Harassment Policy

UCSF has developed a new policy whereby all students, employees and faculty can resolve sexual harassment complaints at the earliest possible stage.

Under the new policy and procedures, if you feel you have been sexually harassed, you can see one of six specially trained counselors, or go directly to the campus Affirmative Action Office, Room U 120, which has been designated as the official conduit for such complaints.

The six counselors (names to be released in the next issue of *Newsbreak*) are scheduled to undergo training on Monday, September 21. They will learn nondiscrimination laws, University policies and procedures pertaining to sexual harassment, the various options for resolution of complaints as well as confidentiality requirements.

The Affirmative Action Office will hold two informational meetings for all campus managers and supervisors (including academic) the following day, Tuesday, September 22: 8-10 a.m. in Cole Hall or 2-4 p.m. in HSW 301. The meetings will address what each manager's responsibility is and the liabilities associated with not adhering to the new policy. That same day, the Chancellor's Council will be briefed on the same policy.

The Affirmative Action Office also will include in each student, employee and new and junior faculty orientation session a discussion on our sexual harassment policy. In addition, the Personnel Department is adding a course on the new policy to their Development & Training schedule. For further information, or if you presently have a concern, call x64752.

UCSF Faculty in Ivory Coast with Mayor

UCSF's Nina Agabian, PhD, Richard Locksley, MD, and Dorothy Franklin, 11 days ago flew to Abidjan, Ivory Coast, to be part of a large San Francisco delegation led by Mayor Dianne Feinstein and Supervisors Doris Ward and Willie Kennedy. This is the first visit made by this 85-member delegation to San Francisco's latest Sister City.

Agabian, who is professor of pharmaceutical chemistry and director of the UCSF Intercampus Program in Molecular Parasitology on the Laurel Heights campus, is one of the founders of the modern molecular approach to the study of parasites. (See adjacent story on chlamydia for some of the work being done in Agabian's laboratory.)

Locksley is chief of infectious diseases, and Franklin is an administrative psychiatric nurse at Langley Porter.

While in the Ivory Coast they will help the Mayor set up the medical, public health and hospital nursing aspects of her sister city arrangement. The city's preliminary plans are for exchanges of public health, medical and medical-related experts between UCSF, UC-Berkeley and the University of Abidjan, to consult on tropical diseases, environmental health, high blood pressure, nutrition, glaucoma surgery, and health care of mothers and children.

Also serving on the Mayor's sister-city committee from UCSF is Phoenix Sinclair, director of the UCSF's 100 Buchanan Street Community Dental Clinic.

A Special Pullout Section!

This issue of *Newsbreak* contains a special four-page pullout section—a schedule of all the Development & Training courses for staff employees through December. And here are the easy-to-follow instructions on how to approach this special issue:

- Read all the marvelous prose on pages one and two.
- See if you find your name or your friend's name on page three.
- Check out what event you want to go to on four and five.
- Peruse benefits on six.
- Find out what Med Center employees are featured on seven and eight.
- After two weeks toss this part of the paper. That's right just heave those eight pages into the old waste bin.
- *Save* the special pullout Development & Training section. It will tell you all the courses you can take through December.

FDA Approves Anti-Cholesterol Drug

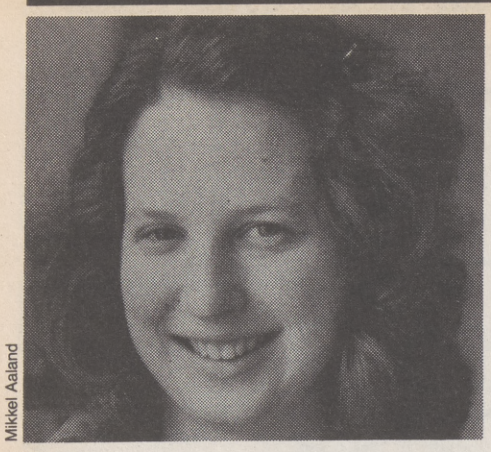
The Food and Drug Administration has announced approval of the new anti-cholesterol drug lovastatin.

The drug, marketed by the pharmaceutical firm Merck Sharp & Dohme, will be a powerful addition to the current arsenal of drugs available to lower high blood cholesterol, according to our physicians at UCSF, one of the centers that conducted the first clinical trials of the drug.

High levels of cholesterol in the blood—a condition referred to as hypercholesterolemia—have been shown to cause atherosclerosis, and thus contribute to heart attacks.

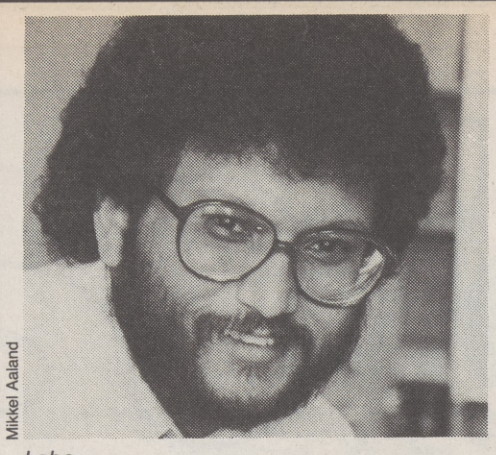
"Lovastatin has the potential to revolutionize the treatment of hypercholesterolemia," said Richard Havel, MD, director of UCSF's Cardiovascular Research Institute. "We've shown that it works twice as well as current therapies in lowering blood cholesterol."

(continued on page 2)



Mikkel Aaland

Katzen



Mikkel Aaland

Lobo

Two Grad Students are President's Fellows

Graduate students Alisa Lynn Katzen and Errol Lobo are this year's UCSF recipients of President's Dissertation Year Fellowships.

Katzen, who is working in the biochemistry department under J. Michael Bishop, is a UC-Berkeley graduate. Her research focuses on the formal function of proto-oncogenes, a group of genes that, when mutated or put into abnormal contexts, have been implicated as causing cancer.

A graduate of USF, Lobo is working to better understand human polymorphonuclear leukocytes, which are white blood cells that play a major role in the inflammatory process and in the host defense against infection and injury. He is working at SFGH under H. Daniel Perez in the Rosalind Russell Arthritis Laboratory.

Funded by the UC Office of the President, the fellowship is awarded to graduate students who are in the final stages of their doctoral work and who demonstrate outstanding potential for university teaching and research. The award includes a $12,000 fellowship, university fees and $500 to defray research and travel expenses.

Meanwhile, another five students are participating in the Graduate Division's Mentorship Program. They are: Russell Davis, pharmaceutical chemistry (mentor Robert Langridge); Alfredo Franco, Jr., neuroscience (mentor Zach Hall); Kay Logan, neuroscience (mentor Steven Lisberger); Stephanie Mel, experimental pathology (mentor Robert Stroud); and James Quesada, medical anthropology (mentor Joan Ablon).

Students in the Mentorship Program, which is part of the Universitywide Graduate and Professional Student Affirmative Action Program, are paid as research assistants and work with faculty members who provide guidance and access to research opportunities.

Reisig Swearing-In Ceremony Sept. 21

The campus community is invited to attend a formal swearing-in ceremony for new chief of police Robert R. Reisig on Monday, September 21, at 10 a.m. in Saunders Court.

The ceremony will include official remarks and pinning of the star by Chancellor Krevans, followed by the the annual inspection of the campus police department's sworn personnel, vehicles and equipment.

Reisig served as acting chief for one year prior to his official appointment on July 1, 1987. He has been a police officer with the UC system for over 15 years, beginning as a community service officer at UC-Riverside, and serving as a lieutenant at UC-Irving before coming to UCSF.

Under Reisig's leadership, several steps already have been taken to improve personal safety for the total UCSF community. His commitment, he says, is to provide equally superior police services at all UCSF locations.

School of Nursing Apprentices

Mikkel Aaland

Tandia O'Neal, a sophmore at Phillip Burton High School, Malikah Marrus, a senior, and Olase Freeman, a sophmore, both at the Urban School of San Francisco on Page Street, recently completed their apprenticeship training at the School of Nursing. The three were part of the federally funded Minority High School Student research Apprenticeship Program and worked with various faculty members in the departments of Mental Health Community and Administrative Nursing and Family Health Care Nursing. UCSF coordinator of the project was Anja Miller.

Fantastic "Flips" Featured at Free EMPACT Kick-Off Celebrations, Sept. 15-17

The Cabaret Gold Award-winning "Flips," described as "an acapella quartet presenting outrageous theatrics in four-part harmony," will entertain the campus community in three free performances to celebrate the kick-off of EMPACT, the new employee activities club.

All three performances will take place at noon—on Tuesday, September 15, at Oyster Point; on Wednesday, September 16, in the outside plaza at CED; and on Thursday, September 17, in Cole Hall. Further enticement: At each performance there will be a drawing for a great get-away weekend for two.

More EMPACT activities: You may have noticed that EMPACT has numerous events, activities and discounts going these days. Currently you can buy discount tickets to UC-Berkeley Bears games, UA movie theaters, "Greater Tuna," "Nunsense," the Novato Renaissance Faire, and the TransAmerica Open Tennis Tournament, all available at the MU Central Desk (x62571). Other opportunities include white-water rafting, canoeing, a golf tournament, a Sonoma wine tour, Marin bike ride, Reno gambling trip, a number of classes, and the list goes on. Check the EMPACT literature or call x66932 for further information.

Run for Health Oct. 17

Remember the Chancellor's Cup Run and Nurses Run from yesteryear?

This year both runs are combined into one big event: The "Run for Health" on Saturday, October 17, sponsored by Millberry Union and the Department of Nursing.

The run is open to the entire campus—and the entire Bay Area, for that matter. It begins at 9 a.m. at Speedway Meadows in Golden Gate Park. You can choose either the 5K or the 10K. You can walk it or run it. You can earn great prizes if you win it. But whatever you do, try to get yourself pre-registered by Monday, October 5. Pick up your form at the MU Athletic Desk or in Nursing Administration, L 171. Call Ellen Call for more information, x61848.

In the Spirit of Water Conservation

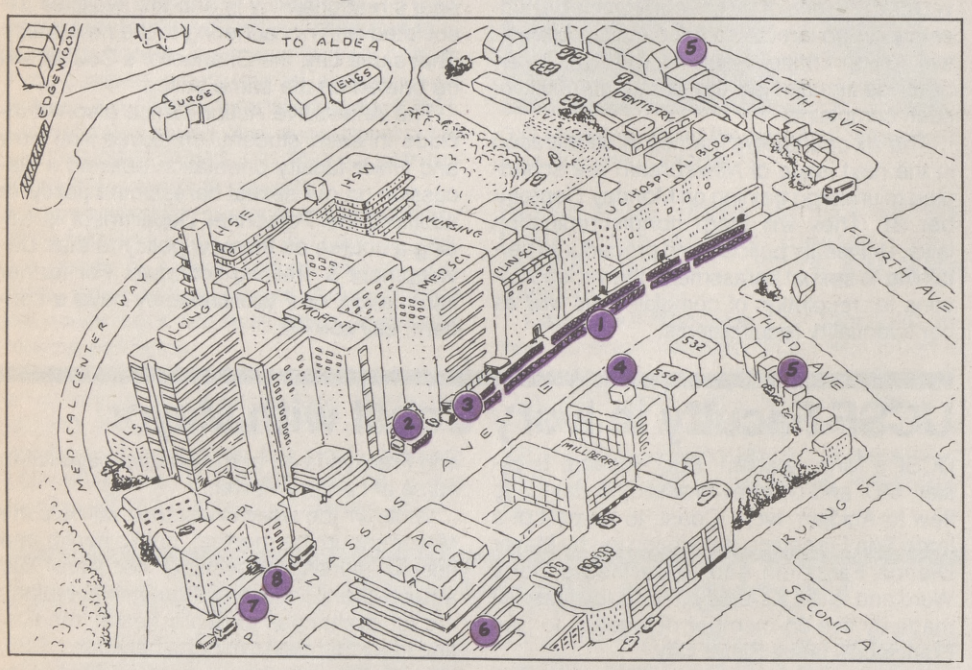
California's snowfall was fairly pitiful this past winter. And whether or not we want to admit it, we are going to have to start conserving water.

Physical Plant has come up with a great way to do it on campus.

The most water wasted at UCSF is through the use of water-cooled condensers , walk-in coolers and "Kold-Wave" air conditioners. Some of these machines have corroded water valves. One walk-in cooler with one of these defective valves causes up to 55,000 gallons of wasted water per year. There are some 250 water-cooled refrigeration and air conditioning units on campus. That's *a lot* of wasted water. Physical Plant estimates to replace each valve would cost $200. This is a departmental responsibility, or at least it was.

Now, in the spirit of cooperation, the Physical Plant Department is offering to pay 50 percent of the cost for all those departments that need their refrigeration valves replaced. What a deal! Why not call building maintenance manager Robert Purcell at x65396 for a free inspection.

Moffitt Lobby Finished; Steamline Repair Continues



1) Repair of our deteriorated steamline is to be completed Dec. 1. No parking, stopping, drop off
2) Moffitt lobby remodeling completed
3) Med Sci MUNI bus stop eliminated until Dec. 1
4) Student Services offices relocated from SSB to 2nd floor, west wing MU on Sun., Oct. 18
5) More student housing in 3rd & 5th Ave. residences, as academic, administrative programs move out
6) ACC new Surgery Center has opened (see story on page 8)
7) Marin buses continue to unload passengers in front of LPPI instead of Medical Sciences. Evening loading remains in front of Millberry Union until later this fall.
8) By late October, Aldea, CED/SFGH and Laurel Heights shuttle stops to move from 532 Parnassus (at Third) to in front of LPPI.

If you haven't been through Moffitt lobby in a while, you owe yourself the stroll. The lobby has been completely refurbished, and we *mean* completely.

For starters there now are solarium windows, which allow as much light in there as anyone could want. There is a new gift shop to the left and a new information desk is smack dab in front of you as you walk in the doors. Speaking of the doors. They talk. You read it right. They actually talk. If you stand in the way of these new automatic doors for more than a few minutes, so that they can't close, they get pretty upset. In fact they'll scold you by saying, "Please do not block the doorway."

You'll also be dancing across a new marble floor, gazing into new lighting, strolling through the new plants, and if you peek around the corner of the new information desk, you'll find a new PBX room for the Med Center operators.

And what else is ready for business? The new Surgery Center in the Ambulatory Care Center. A special open house for all campus employees will be on Tuesday, September 22, from 1 to 4 p.m. (See page 8 for the full story.)

You can tell by the above map that the steamline repair still is in full swing. Completion date now is December 1. So, once again, avoid that side of Parnassus.

In preparation for the library, the Student Services building offices will be relocated from 520 Parnassus to the second floor, west wing of Millberry Union on Sunday, October 18.

As far as the additional student housing on 3rd and 5th Avenues: Now occupied by students are residences at 1440 Fifth, 1474-78 and 1480 Fifth. The house at 1332 Third will be completed in December and 1442 Fifth, 1472 Fifth and 1356 Third, all will be completed March '88.

Meanwhile, plans are underway to relocate the Aldea Housing, CED/SFGH and Laurel Heights shuttle stops from in front of 532 Parnassus to in front of Langley Porter. This is expected to happen by late October. We'll keep you posted on the exact date.

By the end of this year, you'll be witnessing quite a few changes in our parking garages. The entire Millberry Union garage will be converted to patient and visitor parking, while the Ambulatory Care Center garage will be reserved for permit holders. Patients will be able to enter the garage from both Parnassus and from Irving. The only exit, however, will be on Irving. The exit on Third Avenue will be closed permanently.

Permit holders will use the entrance and exit on Arguello. The cardtrol system will be eliminated, and valet parking will be provided on all garage levels.

And, by the end of October, in preparation for the library construction, the motorcycle parking lot on the corner of Third and Parnassus will be eliminated and replacement parking will be available on levels E, F, and G in the ACC garage.

So, keep watching this space. We'll be supplying updates in every issue of *Newsbreak*.

Lovastatin *(continued)*

Current therapies include a low-fat, low-cholesterol diet, and drugs such as colestipol or cholestyramine, which prevent the absorption of cholesterol-containing bile acids from the intestine. This forces the liver to take in cholesterol from the blood to make more, thus lowering blood cholesterol levels. High doses of niacin (a B vitamin) also are used.

Lovastatin works by inhibiting cholesterol synthesis in the liver and, like the drugs that bind bile acids, forcing the liver to take in more cholesterol from the blood.

UCSF *Newsbreak*

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Deadline for the next issue, which will cover September 26-October 9, will be at 11 a.m., Tuesday, September 15. Please send campus news copy to Allen Balderson and Medical Center news to Dawn Finch, both at the above address. Last-minute copy can be taken over the telephone by calling x61541 or x62557.

Editor: Allen J. Balderson
Med Center writer: Dawn Finch
Calendar, Gazette editor: Donald Hickerson
Production editor: Don McClelland
Contributing editors: Alice Baloff, Andy Evangelista, Patricia Forsyth, Carol Fox, Corinna Kaarlela, Jim Mullins, Robert Sanders

Michela Reichman, Assistant Chancellor—Communications

Gazette

Honors & Awards

Mikkel Aaland

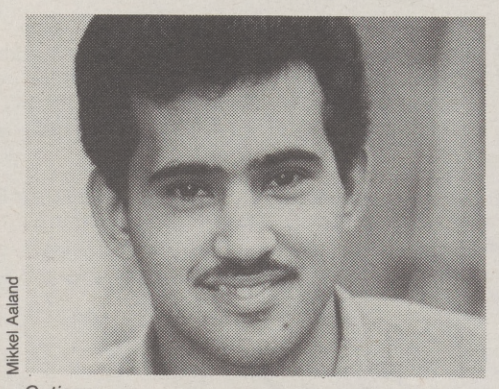
Fukuyama

Kimie Fukuyama, professor, dermatology: Elected vice president of the Society for Investigative Dermatology.

Julia Faucett, doctoral candidate, School of Nursing: One of 20 masters and doctoral degree students nationwide to receive a $3000 Nurses' Educational Fund Scholarship Award.

Julius R. Krevans, Chancellor: Appointed member of the Advisory Committee for the Robert Wood Johnson Foundation's Minority Medical Education Program.

Robert S. Wallerstein, professor, psychiatry: Re-elected president, International Psychoanalytical Association. **Edward M. Weinshel**, clinical professor, psychiatry, was re-elected secretary of the Association.

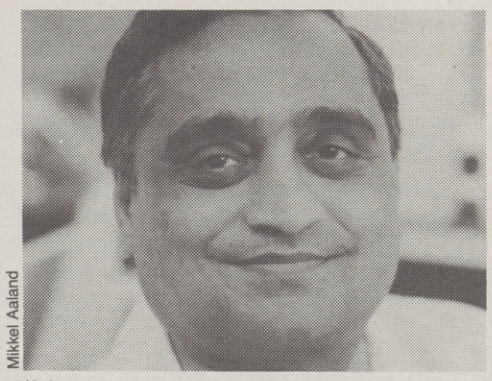

Mikkel Aaland

Gutierrez

Gustavo Gutierrez, machinist, Research & Development Laboratory: Awarded a four-year Mechanician Apprenticeship Certificate from the SF Labor-Management Apprenticeship & Training Committee. He is the first graduate of this precedent-setting program set up five years ago by UCSF Personnel Department and the State of California.

Richard L. Davis, professor, pathology: Elected editor of *Virchows Archiv A. Pathological Anatomy & Histopathology Journal*.

Richard H. Guy, assistant professor, pharmaceutical chemistry: Appointed the Walter F. Enz Lecturer at the University of Kansas Department of Pharmaceutical Chemistry, July 9-10.


Mikkel Aaland

Kabra

Pokar M. Kabra, associate professor, laboratory medicine: Awarded the Ninth International Fellowship Award of the American Association for Clinical Chemistry.

David L. Cram, clinical professor, dermatology: Appointed member of the People to People Laser Medicine Delegation to the People's Republic of China, September 4-19, 1987.

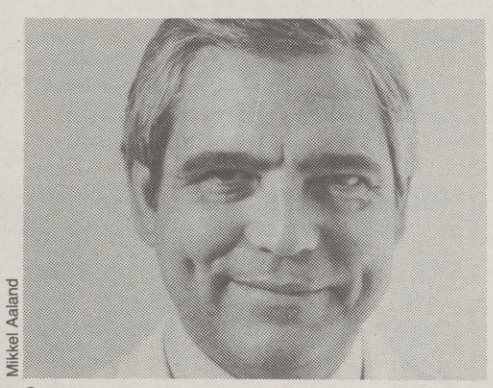
Philip R. Lee, professor, social medicine, medicine; director, Institute for Health Policy Studies; **Thomas J. Coates**, associate professor, medicine: Appointed to the AIDS Policy Subcommittee of the National Mental Health Advisory Council of the National Institute of Mental Health.

Mikkel Aaland

Faucett

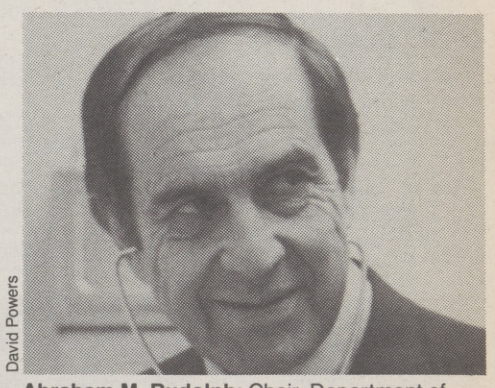
Randolph Falk

Davis


Mikkel Aaland

Cram

Appointments


David Powers

Abraham M. Rudolph: Chair, Department of Pediatrics. One of the world's experts on fetal development, in particular the development of the heart and circulation, Rudolph came to UCSF in 1966 as professor, pediatrics and director of pediatric cardiology. Vice chair of pediatrics since 1974, he has been acting chair since June 1986, when former chair Melvin M. Grumbach stepped down after a 20-year tenure. Also a senior staff member of UCSF's Cardiovascular Research Institute, Rudolph uses fetal lambs to look at how the circulatory systems of newborns adapt from living in a fluid environment with oxygen supplied by the mother to an environment in which they must breathe for themselves. More recent research concerns how the fetus responds to stress within the womb. He and his colleagues reported last year a major step in their research: the development of a model of the birth process itself. He recently was elected to the prestigious Institute of Medicine of the National Academy of Sciences.

In Memoriam

Robert Foothorap

Roberta F. Fenlon. One of the founding members of the UCSF Foundation Board of Trustees, she was clinical professor of medicine since 1966 and a member of the UCSF family since her internship at SFGH in 1942. A fellow of the American College of Physicians, Fenlon was the first woman president of both the San Francisco Medical Society and the California Medical Association, and also was president of the SF Women's Medical Association. Her many honors included the 1980 UCSF School of Medicine Charlotte Baer Award, the 1981 University of Iowa Distinguished Alumnus Award, the 1971 American Society of Internal Medicine Distinguished Internist of the Year Award and 1966 Distinguished Woman of the Year Award by the *San Francisco Examiner.*

Publications

Philip D. Darney, associate professor, ob/gyn & Institute for Health Policy Studies: Author, *Office and Ambulatory Gynecologic Surgery* (Medical Economics Books, Oradell, NJ 1987.)

Promotions

Promotions are made available to this publication after they are processed by the Personnel Department.

Malcolm Anderson, police officer, police.
Julio Arriaza, hospital patient services aid, patient escort services.
Marie Bailey, senior word processing specialist, physiological nursing.
Lamont Basham, personnel assistant II, Metabolic Research Unit.
Susan Brekhus, administrative assistant III-supervisor, Lab of Radiobiology & Environmental Health.
Jaklyn Brookman, trainer assistant III, psychiatry.
Sara Burke, management services officer I, extended programs-medical education.
Patricia Clausen, management services officer II, microbiology & immunology.
Diana Corpuz, word processing specialist, pediatrics.
Stephanie Costanza, senior word processing specialist, Proctor Foundation.
Nancy Cox, administrative analyst, medicine-SFGH.
Dana Cruz, senior clerk, clinical pharmacy.
Cynthia Cutter-Robbe, administrative nurse II, Ambulatory Care Center.
Edmund Diaz, counselor assistant III-supervisor, AIDS health project-psychiatry.
Mark Donovan, senior mail processor, Mailing Division.
Mildred Duxbury, trainer assistant III, psychiatry: AIDS health.
Kathleen Dykhuizen, accounting assistant II, medicine/oncology/AIDS.
Patricia Feely, administrative analyst, Emergency Department/SFGH.
Charles Hancock, buyer III, materiel management/purchasing.
Ronald Hopkins, building maintenance supervisor, student housing.
Lo-Lin Ip, staff research associate I, School of Pharmacy.
Randall Jones, computing resource manager I, HISD: computer services.
Kristine Knockum, editorial assistant II, medicine/allergy & immunology.
Kathie Komp, clinical nurse III, medicine.
Stephanie Kurkjian, management services officer III, Vice Chancellor-Personnel & Student Services.
Elizabeth Luis, staff research associate I, CVRI.
Karen Mah-Hing, management services officer II, family health care nursing.
Rosita Martinez, secretary II, medicine/medical ethics.
Patricia McGovern, administrative assistant I, police.
Belinda Morris, police communications assistant I, police.
Crystal Munoz, editorial assistant II, surgical division, plastic surgery.
Lydia Nastor, senior radiologic technologist, radiology.
Robert Navarre, hospital patient services assistant I, Patient Escort Service.
Marie O'Sullivan, student affairs assistant III, School of Pharmacy.
George Obana, senior superintendant of physical plant.
Jacqueline Octavio, clinical nurse IV, medicine.

Service Award Recipients

Service awards are issued on staff members' tenth anniversary of employment (or longer, in increments of five years). Names are provided by Personnel as awards are processed. Campus and Medical Center departments should send criteria to Personnel as employees become eligible for service awards.

Sheryl Anderson, 10 years, nursing
Ronald D. Baker, 25 years, Research & Development Laboratory
Genevieve Buehler, 10 years, LPPI
Lucy D. DeLeon, 10 years, student relations
Jeanne B. Elliott, 10 years, Department of Laboratory Medicine
Paul Foster, 10 years, respiratory therapy
Shirley A. Green, 10 years, orthopaedic surgery, SFGH
Kathleen D. Hansen, 20 years, general medicine
Amy Haskell, 10 years, CVRI
Douglas R. Johnson, 20 years, environmental services
Lillian H. Lemon, 25 years, admissions office
Anthony Melancon, 25 years, materiel management
Carmen J. Miller, 10 years, Millberry Union
Frances S. Petrocelli, 20 years, Chancellor's Office
Larry H. Petrovich, 10 years, Institute for Health Policy Studies
Paula K. Pruitt, 10 years, nursing
Walter C. Reeves, 10 years, radiology

Now You Can "Dial-Up" MELVYL®

If you have a UNIX(VAX) account with the UCSF Computer Center you now can "dial-up" the University's MELVYL online catalogue.

How does it work? After logging in and getting a prompt, UNIX(VAX) account holders simply need enter the following phrase: *telnet melvyl*. You then will be connected to the Division of Library Automation computer at University Hall, where you'll be asked for your terminal type, and then put directly into the MELVYL system. When you are through, sign off with the word *end* and you'll be returned directly to the UNIX(VAX) system at UCSF.

This UNIX(VAX) access route uses the BARRNET connection. According to the Computer Center, it is generally reliable, but if the connection does not work and a telnet prompt appears, one needs to sign off by pushing *q* for *quit*. If the problem persists call the Computer Staff at x62340. However, if the problem seems to be with the MELVYL system itself, call the Library information desk at x68031.

Happy access. And a dial-up to you too!

Faculty Wives North Beach Tour

Just when you thought the UCSF Faculty Wives had exhausted interesting items for their luncheons, what do they come up with? A 45-minute walking tour of North Beach on Wednesday, October 7, beginning at 10:30 a.m. in front of St. Peter and Paul's, 666 Filbert. The walk will be followed by lunch at Fior d'Italia. For further information call Marjorie Campagna-Pinto, 921-6646.

Gifted Student Course Begins Oct. 8

The UCSF Reading and Language Clinic is offering its eight-week Study Skills Course this fall for gifted and talented students in the eighth and ninth grades on Thursdays from 3:30 to 5 p.m. beginning October 8 at Laguna Honda, 1350 Seventh Avenue.

The course, which has been offered since 1980, teaches students how to better organize their days and weeks, study and remember textbooks, take notes and outline research reports, proofread and refine writing before handing in a finished paper.

The clinic now is interviewing prospective students for the class. For further information call x61776. The same course for sixth and seventh graders is planned for January '88.

50¢ Parking

Need a cheap place to park on weeknights and weekends? Well, if you're in our Parnassus neighborhood you can park for 50¢ any weeknight after 6 p.m. and all day Saturdays and Sundays at the west side lot on 5th and Kirkham Avenues behind the School of Dentisty building.

If you're in the Laurel Heights area, you can park for that same rate at the UCSF-Laurel Heights lot. Enter at 3333 California Street. The public area is to the left.

In addition, permits are available for $4.25 per month to park in the Millberry Union garage during the week, 5 p.m. to 8 a.m., and all day weekends. You must purchase these for an entire year ($51). For further information call x62566.

Today/Tomorrow

12 Saturday

ANESTHESIA MORBIDITY/MORTALITY CONFERENCE. HSW 301. 8-10 a.m.

UROLOGY GRAND ROUNDS: *Endoscopic Procedures Associated with Shock Wave Lithotripsy.* Marshall Stoller, Uro. *Surgical Management of Acute Epididymitis.* John Bordermark, Uro., Letterman. Preceded by D&C reports & case presentations. HSW 300. 8:30-11 a.m.

US/USSR SPACEBRIDGE

Keeping the Peace in Troubled Times: The UN & Conflict Resolution. A day-long conference highlighted by interactive satellite connection between USSR & US, panels & workshops. Cosponsored by UCSF Health Science & Human Survival Program. SFSU Student Union, 1650 Holloway. 9 a.m.-3 p.m. Call 982-6677.*

ARS MEDICA EXHIBIT

ART, MEDICINE & THE HUMAN CONDITION: An unusual exhibition of 146 prints, drawings, photographs & rare books from the 15th century to the present. Taken from the collection of the Philadelphia Museum of Art. Palace of the Legion of Honor, Lincoln Park, SF. Sept. 12-Nov. 15. Call 750-3614.*

14 Monday

MOBILE MAMMOGRAPHY SCREENING SCHEDULE

Women can have low-cost mammograms—x-rays to screen for breast cancer—from a mobile van that travels to convenient shopping or downtown locations in San Francisco and remains for a week at a time.

Women need the approval of their physicians to have the mammogram. The procedure takes approximately 20 minutes and costs only $40. To make an appointment call 990-0459 or x62193 between 9 a.m. and 3:30 p.m.

The van will be at the following locations for the next two weeks:

Sept. 14-18: Embarcadero, on Drumm St. between Sacramento & Clay.

Sept. 21-25: on Taraval St. between 17th & 18th Aves.

OTOLARYNGOLOGY GRAND ROUNDS: *Carotid Body Tumors.* William Krupski, Surg., VAMC. Preceded by SFGH presentation. S 214. 8-10 a.m.

PROCTOR FOUNDATION SYMPOSIUM

A day-long symposium featuring some 18 presentations by top eye researchers celebrating the 40th anniversary of the Francis I. Proctor Foundation for Research in Ophthalmology. Toland Hall. 8:30-5 p.m. Highlights include:

Elizabeth C. Proctor Lecture: *Vision Research Horizons to the Year 2000.* Carl Kupfer, director, NIH National Eye Institute. 9:30 a.m.

Ralph M. & Sophie K. Heintz Lecture: *Preservative-Induced Contact Lens Kerato-Conjuctivitis.* Fred M. Wilson II, Oph., Indiana U. 1:30 p.m.

LABORATORY MEDICINE CORE CURRICULUM: *Blood Group Antigens & Disease.* Marion Reid, Clin. Labs, SFGH. L 535. 2-3:30 p.m.

LABORATORY MEDICINE GRAND ROUNDS: *Natural Course & Treatment of Chronic Hepatitis B.* Myrou Tong, Med., USC. L 535. 4-5 p.m.

URORADIOLOGY CONFERENCE: Emil A. Tanagho & Hedvig Hricak, Uro. M 460. 4:30-6 p.m.

15 Tuesday

COMBINED MODALITY BREAST CANCER CONFERENCE. Surg. Clin. Conf. Rm., 6th Fl. A. 8 a.m.

ORAL & MAXILLOFACIAL SURGERY GRAND ROUNDS: *Correction of Facial Contour Deformity & Nasal Deformity.* William Hoffman, Plast. Surg. C 701. 8-10 a.m.

SFGH PEDIATRIC GRAND ROUNDS: *The Common Cold.* John Mills, Med., SFGH. *Cold Preparations.* Robert Levin, Clin. Pharm. & FCM. Carr Aud., SFGH. 8-9:30 a.m.

NEW EMPLOYEE ORIENTATION: *UCSF Policy, Procedures & Benefits.* Presented every other Tues. All new employees are urged to attend. Toland Hall. 8:30 a.m.-noon. To register call x61645.

TRANSFUSION MEDICINE RESEARCH FORUM. L 535. 8:30 a.m.

OB/GYN & REPRODUCTIVE SCIENCES GRAND ROUNDS: *Intrauterine Insemination: Two Years Experience.* Robert Nachtigall, Ob/Gyn. S 1364. 9 a.m.

EMERGENCY MEDICINE GRAND ROUNDS: *Alcohol-Related Emergencies* and *Altered Mental Status & Status Epilepticus.* Corey Slovis, Med., Emory U, Atlanta. HSW 302. 10 a.m.-noon.

SFGH MEDICINE GRAND ROUNDS: Rick Haber, Med., SFGH. Carr Aud., SFGH. 11:30 a.m.

OBSTETRICS/PEDIATRICS & ANESTHESIOLOGY CONFERENCE: Julian T. Parer, Ob/Gyn; Roderic H. Phibbs, Ped. & CVRI; Sol Shnider, Anes. & Ob/Gyn. M 1486. Noon.

THE FLIPS SEPT 15-17

Matinee Cabaret presents an off-the-wall acapella quartet, *The Flips*, to celebrate the fall kickoff of EMPACT!, the UCSF Employee Activities Club. Those who attend are eligible to win a weekend trip to somewhere exotic! Noon. (See story page 2.)*
Sept. 15: Oyster Point, warehouse receiving area.
Sept. 16: CED, outside plaza.
Sept. 17: Cole Hall.

SFGH GI-MEDICINE/SURGERY/RADIOLOGY IMAGING CONFERENCE. Rm. 1X58, SFGH. 4-5 p.m.

VOLUNTEER ORIENTATION: To acquaint new & prospective volunteers with opportunities at the Medical Center. C 209. 6-8 p.m. Call x61993.*

16 Wednesday

HAND SURGERY CONFERENCE: *Vascular Disorders of the Upper Extremities.* Woodward Coleman, Plast. Surg. S 214. 7-8 a.m.

SFGH ORTHOPEDIC SURGERY STAFF CONFERENCE. Rm. 5K8, SFGH. 7:30-9 a.m.

MULTIDISCIPLINARY TUMOR BOARD: M 1296. 7:30 a.m. Call Lourdes Sibayan, coordinator, x61662.

DERMATOLOGY CONFERENCE: *Dysplastic Nevus Syndrome.* Richard Sagebiel, Path. & Derm. HSW 301. 8 a.m.

GENETICS & PSYCHIATRY LECTURE: *Closing in on the Huntington's Chorea Gene Using Molecular Genetic Techniques.* David R. Cox, Ped. & Biochem. LPPI Aud. 8-9 a.m.

NUCLEAR MEDICINE SEMINAR. L 340. 8:15-9:15 a.m.

ENDOCRINE GRAND ROUNDS: *Calcitonin Gene Products.* Jan A. Fischer, Med., U Balgrist, Zurich. M 1486. 8:30 a.m.

PRIMARY CARE LECTURE SERIES: *Ambulatory Assessment & Management of Hypertension.* John McChesney, Med. A 455. 10 a.m.-noon.

WOMEN & SPIRITUALITY MEETING: Landberg Center, 1378-3rd Ave. Noon-1 p.m. Call 564-3515 for further info.*

BROWN BAG LECTURE SERIES: *Boost Your Memory Power.* Joan Minninger, memory therapist. HSW 300. Noon. Also telecast live to SFGH Carr Aud. & CED 3rd Fl. Commons Rm. Videotapes available for viewing in HSE 345, SIMA unit, UCSF Library. Call x64394.*

UCSF AL-ANON MEETING: For friends & families of alcoholics. C 517. Noon-1 p.m.*

HEAD & NECK TUMOR CONFERENCE. A 723. 1 p.m.

DISTINGUISHED IMMUNOLOGIST LECTURE: *A Comparison of T Cell Development in Birds & Mammals.* Max D. Cooper, Ped., U Alabama, Birmingham. HSW 301. 4-5 p.m.

CHILD NEUROLOGY CONFERENCE: *Progressive External Ophthalmoplegia & the Kearns Syndrome: An Update.* Robert B. Darnoff, Neuro., Case Western Reserve. S 664. 4:30 p.m.

TRISERVICES CARDIOLOGY CONFERENCE. S 1364. 4:30-5:30 p.m.

SFGH GI-MEDICINE/SURGERY PATIENT CARE CONFERENCE. Rm. 4H2, SFGH. 4:30 p.m.

PATHOLOGY GRAND ROUNDS: *Testicular Pathology.* James McKerrow, Path. HSW 508. 5:15-6:15 p.m.

17 Thursday

MEDICAL GRAND ROUNDS: *DNA Polymorphisms in the Diagnosis of Hemophilia.* Jane Gitschier, Med. Toland Hall. 8-9 a.m.

SFGH NEUROLOGY-NEUROSURGERY CONFERENCE. Rm. 4H2, SFGH. 8-9 a.m.

OPHTHALMOLOGY GRAND ROUNDS: *Endophthalmitis: Newer Infectious Agents & Current Approaches to Therapy.* Panel discussion preceded by case presentations: *Retina.* S214. 8:15-10 a.m.

PEDIATRIC GRAND ROUNDS: *Identical Twins Raised in the Opposite Sex.* Martin Glasser, Ped. & Psychr.; Melvin M. Grumbach, Ped. S 664. 8:30-9:30 a.m.

AIDS CONFERENCE

A forum for UCSF faculty on current issues in AIDS & AIDS care featuring presentations from both caregivers & patients. Cosponsored by School of Nursing & AIDS Professional Education Project. C 701. 9 a.m.-4:30 p.m. Call x61805.

OCCUPATIONAL & ENVIRONMENTAL MEDICINE GRAND ROUNDS: *Renal Toxicology.* Gideon Letz, CA State Compensation Insurance Fund. A 455. 9:15-10:45 a.m.

PEDIATRIC TUMOR CONFERENCE. L 34. 11 a.m.-12:15 p.m.

ROBERT B. AIRD LECTURE

Cerebellar Eye Signs. Robert B. Darnoff, Neuro., Case Western Reserve U. S 664. 11 a.m.

MEDICAL ETHICS GRAND ROUNDS: *Ethical Decision Making by Obstetricians & Gynecologists: What Are the Norms?* Nancy Milliken, Ob/Gyn & Repro. Sci. HSW 303. Noon.

RAPE PREVENTION EDUCATION PROGRAM: *Adults Molested as Children.* Judith Schiller, CA Inst. for Clinical Social Work. Toland Hall. Noon.*

LABORATORY OF RADIOBIOLOGY & ENVIRONMENTAL HEALTH GRAND ROUNDS: *Thermal Response & Heat Shock Proteins in the Preimplantation Mouse Embryo.* Larry Goldstein, Rad. Onc. LR 213. Noon.

NEURO-ONCOLOGY TUMOR BOARD. L 34. 12:30-1:30 p.m.

FAMILY PRACTICE GRAND ROUNDS: *The Clinical Use of Genograms.* Michael A. Crouch, Fam. Med. & Comp. Care, LSU, Shreveport. Carr Aud., SFGH. 12:30-1:30 p.m.

HEMATOLOGY/ONCOLOGY GRAND ROUNDS: *Molecular Cloning of Endothelial Cells & Monocyte Proteins that Regulate Thrombosis.* J. Evans Sadler, Howard Hughes Med. Inst., Washington U. M 1296. 1:30-2:30 p.m.

*Open to the public.

NEW STUDENT RECEPTION

The Chancellor's reception for new students. Millberry Union. 4-6 p.m.

CARDIAC CATHETERIZATION CONFERENCE. L 1161. 4-6 p.m.

NEUROSURGERY GRAND ROUNDS. HSW 302. 4-5:30 p.m.

PRIMARY CARE GRAND ROUNDS: *Anxiety Disorders.* Richard Lannon, Psychr. A 455. 4:30 p.m.

RADIATION ONCOLOGY CHAIRMAN'S RESEARCH CONFERENCE: *Expert Systems for Radiation Oncology.* Ned Sternick, Med. Phys., Tufts U, Boston. L 34. 5 p.m.

RADIOLOGY GRAND ROUNDS: *Myths of Mammography.* Marc. J. Homer, Radiol., Tufts. HSE 301. 5:15-6:15 p.m.

ALCOHOLICS ANONYMOUS MEETING: All are invited. LPPI Aud. 5:30 p.m.*

PLASTIC SURGERY LECTURE/DINNER MEETING: *Burn Wound Management.* Edward Falces, Surg. Faculty Club, MU. Dinner 6 p.m., lecture 7 p.m. $20. Call x63061.

LAUGHTER, THE BEST MEDICINE

WELCOME TO UCSF COMEDY NIGHT: Featuring magician Patrick Martin, comedian Tom Kenny & guitarist Alan Tower. Free for medicine & pharmacy freshmen, $2.50 other students, $3 general. Cole Hall. 9 p.m.*

18 Friday

FMS PHOTO EXHIBIT

Going the Distance: Men & Women of Facilities Management Services. A permanent collection of photos by Physical Plant's Bob Pizzi. FMS offices, 3130 20th/Harrison.*

SFGH MAXILLOFACIAL TRAUMA CONFERENCE. Rm. 4H4, SFGH. 7-7:30 a.m.

PULMONARY PHYSIOLOGY SEMINAR: *Arterial Blood Gases & Ph.* John Luce, Med. & Anes., SFGH. L 1361. 8-9:30 a.m.

CONSULTATIVE CRANIOFACIAL PANEL. Toland Hall. 8 a.m.-noon.

LPPI CHILD & ADOLESCENT SERVICE CLINICAL CONFERENCE: *Serious Suicide Attempt & Depression in a Seven-Year-Old Girl.* Ricardo Gonzales, Psychr. LPPI Aud. 10:10-11:30 a.m.

PATHS OF HEALING & WHOLENESS: *Focusing Intuition Plus Clairvoyant Demonstration.* Stacey & Jain Martin. N 517. Noon-1 p.m.*

ALCOHOLICS ANONYMOUS MEETING: All are invited. HSE 336. Noon-1 p.m.*

MED FROSH BBQ

School of Medicine Faculty/Alumni Assn. hosts a barbeque honoring the Class of '92. Alumni & faculty also invited. Faculty/Alumni House. 5-7 p.m. Questions & RSVP to Helga Justman, x61470.

Development & Training
Courses for Staff Employees

This insert provides a schedule of the classes available to UCSF staff employees from October through December, 1987.

It marks the first edition of staff course announcements, which will appear in Newsbreak *three times a year.*

We hope you find this format useful, and that you will remove this section to save as a reference for the next three months.

STAFF DEVELOPMENT

All UCSF staff employees are eligible to attend the courses described in this insert, no matter which personnel policies or labor contracts govern their conditions of employment. If an employee takes classes during work hours, the only approval required for enrollment is the supervisor's signature.

Course fees can be paid either by employees or by their departments. Decisions about on-the-job attendance and fee payment are negotiated between employees and their supervisors. Supervisors are responsible for final decisions.

The Development and Training Division is a service division of the Personnel Department. Its aim is to provide high-quality, low-cost training programs which will increase the effectiveness of employees in their current job as well as contribute to their professional development. Since all training programs are designed and evaluated on whether they meet organizational and employee needs, please call us at 476-4032 with your comments, ideas, and suggestions for new courses.

A NOTE TO SUPERVISORS

The Development and Training programs are designed to help you reach organizational as well as individual goals.

Through regular communication, you and your staff can maintain a clear idea of your work unit's mission and priorities. This understanding, developed jointly, can be the foundation on which you base your training decisions and performance measurement process.

Although it is the employee's responsibility to initiate their own career plan, you are an important resource to your employees for information about the reality of such plans as they relate to current job duties, capabilities, and performance.

You can strongly influence what employees receive from these courses through your involvement: with your staff members' current job responsibilities, with their selection of courses, with monetary or released-time support, and with opportunities for on-the-job application of what they learn.

Your willingness to establish a supportive environment for learning and growth will maximize any investment your unit makes in skills training and planning time.

SUPERVISORY SKILLS DEVELOPMENT

A&PS/Staff Personnel Policies for Supervisors

Julius Katz
Manager, UCSF Employee Relations Division
7003 Mondays, Wednesday & Friday
October 19, 21, 23, 26, 8:30 - 10:30 a.m.
Fee: $5

Now that the Administrative and Professional Staff Program has been implemented, supervisors are responsible for a new set of personnel policies. How do these policies differ from Staff Personnel Policies and how do these policies affect your ability to supervise? This workshop will enable you to:
☐ Understand the most often misunderstood A&PS and Staff Personnel Policies
☐ Administrate policies in an equitable and consistent manner
☐ Identify and distinguish between management and employee rights
☐ Practice sound personnel principles as reflected in both Administrative and Professional, and Staff Personnel Policies

Participants need to bring a copy of the Staff Personnel Policy Manual which contains the UCSF local supplements and a copy of the A&PS Policy Manual.

Continuing education credit will be available for nurses who attend this workshop.

Supervisor's Training Program

Gayla Tyson
Manager, UCSF Development & Training Division
7001 Thursdays, October 15, 22, 29, November 5, 12, 19, 8:30 a.m. - 12 noon
Fee: $10 (includes manual)

The Supervisor's Training Program offers six sessions of skills building in the significant areas of supervisory responsibility. Supervisors who complete this course will be able to:
☐ Identify the essential laws, labor contracts, personnel policies, and University procedures governing their decisions as UCSF supervisors
☐ Practice state-of-the-art approaches to performance evaluations, classifying new positions, interviewing and selection, nondiscrimination issues, and rehabilitation
☐ Analyze the effectiveness of their leadership style
☐ Practice a step-by-step approach to problem solving
☐ Formulate specific unit goals and objectives

This course is designed for all supervisors who are newly appointed, or as a refresher for existing supervisors. Staff members who are not yet full supervisors are encouraged to take "Pre-Supervisory Training" designed especially for aspiring supervisors.

Continuing education credit will be available for nurses who attend this workshop.

Pre-Supervisory Training

Neuritsa Lancaster
Consultant
7005 Tuesday & Thursdays, November 24, December 3, 10, & 17
9 a.m. - 12 noon
Fee: $20

This course is an introduction to supervision with emphasis on those skills applicable to non-supervisory positions as well. The importance of team effort aimed toward common goals and maintenance of a positive work climate will be stressed. Participants will be able to:
☐ List supervisory job duties
☐ Identify necessary skills and abilities
☐ Describe roadblocks which supervisors often encounter
☐ Distinguish between forces working for, versus against, the resolution of problems
☐ Recognize common time wasters
☐ Demonstrate a model of delegation that maintains accountability

Continuing education credit will be available for nurses who attend this workshop.

Peformance Evaluation Workshop

Noël Christian
Consultant in Human Resources/ Management Development
7006 Tuesday, October 6
8:30 a.m. - 4:30 p.m.
Fee $5

If you dread doing performance evaluations, you are not alone. Nearly every manager has mixed feelings about evaluations. Employees share similar concerns. Performance evaluations do not have to be difficult or unproductive. They can be mutually satisfying, increase productivity, and improve the performance of the department. As a result of participating in this workshop, you will be able to:
☐ Plan, prepare for, and conduct a performance evaluation
☐ Review the causes for unsuccessful performance evaluations and consider suggested approaches for successful performance evaluations
☐ Communicate the acceptable as well as the unacceptable performance of an individual in a positive, developmental manner

Continuing education credit will be available for nurses who attend this workshop.

Labor Relations Supervisory Series

Labor Relations Department Staff
7002 Tuesdays, October 27, November 3, 10
8:30 a.m. - 12 noon

The Labor Relations Department offers, in a three-part course, the basics of collective bargaining and labor contract administration for the supervisor or manager in a unionized university teaching hospital.

At the conclusion of this three-part series, the supervisor or manager should be able to:
☐ Understand the rights and responsibilities of management, unions, and employees, including the roles of the union representative and the supervisor
☐ Understand the essential elements for successful participation by the supervisor in the arbitration process, including testifying as a competent and credible witness
☐ Understand the major components necessary in the discipline and dismissal process
☐ Understand the major components necessary to develop an employee attendance control program

Continuing education credit will be available for nurses who attend this workshop.

Interview and Selection for Supervisors and Managers

Shirley Carpenter
Manager, UCSF Employment Division
7004 Wednesday, November 4
1:30 - 4:30 p.m.
Fee: $5

Your department or operational unit has a vacancy. You are the person responsible for conducting the interviews and making the selection. You want the best person for the job, and you also want your selection to be fair and legal. This one-day workshop will help you make that fair decision. As a result of this workshop you will be able to:
☐ Conduct a job analysis
☐ Determine applicant selection criteria
☐ Distinguish between legal and illegal interview questions
☐ Conduct an interview using principles of effective interviewing
☐ Assemble and prepare the information needed by the Employment Division to make a hire

Continuing education credit will be available for nurses who attend this workshop.

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MANAGEMENT DEVELOPMENT

The Management of Organizational Politics

Jeffry Voorhees, Ph.D.
Organizational Development Consultant
7007 Friday, October 16, 9 a.m. - 4:30 p.m.
Fee: $20

In a democratic society, politics is the responsibility of every individual. In organizations, the distribution of resources and power involves the processes of influence and negotiation. This workshop is designed to increase awareness of, acceptance of, and capability on the part of managers to understand the politics of organizational life.

Conflict Management Workshop

Noël Christian
Consultant in Human Resources/
Management Development
7008 Wednesday, November 11
8:30 a.m. - 12:30 p.m.
Fee: $5

Conflict is inherent in communication/interaction between humans. Without conflict, however, no growth takes place, whether in individuals, groups, or society as a whole. This workshop provides the opportunity to look at the repertoire of conflict-handling skills available when individuals face conflict situations, and to consider different approaches in different situations. As a result of participating in this workshop, you will be able to:
☐ Identify and evaluate the ways in which you currently deal with conflict - your productive and counterproductive styles
☐ Analyze the effectiveness of your approach
☐ Modify or change your conflict-handling modes if you choose to do so

Continuing education credit will be available for nurses who attend this workshop.

ORGANIZATIONAL PROCEDURES

New Employee Orientation Program

Susan Eveleth
UCSF Career Development Specialist, and
UCSF Personnel Department Staff
7009 Tuesdays, Ongoing program
throughout the year

This program serves to welcome new employees and to provide information vital to their first weeks of employment. It is designed as an overview of the campus community and to enhance the orientation new employees are given within their individual departments. This four-hour program is presented twice a month. Supervisors should call X6-1645 to schedule new employees who have not received an orientation notice within three weeks of their starting date. Employees will be introduced to:
☐ Historical origins and current structure of UCSF
☐ UCSF's role as a major health sciences center
☐ Policies and procedures of interest to new employees
☐ Explanation of financial benefits
☐ Special resources for UCSF employees

Benefit Training Workshop

Judy Kell
UCSF Benefits Representative
Register by calling instructor at X6-1843

This program is designed for employees who are assigned the responsibilities of providing new employees in their department with information about insurance and retirement benefits. Workshops will be held for as few as three people and will provide an overview of benefits relating to insurance and retirement. Also, participants will learn about the resources available to them for reference.

Contracts and Grants

Contracts and Grants Staff
7015 Tuesday, October 20
10 - 11:30 a.m.
7016 Tuesday, November 17
10 - 11:30 a.m.
7017 Tuesday, December 15
10 - 11:30 a.m.

The Contracts and Grants Workshop is offered to instruct employees in the development of a proposal budget and in the procedures for getting the proposal through the system. The workshop is intended to help employees avoid the errors most commonly made and, thereby, to facilitate proposal submission. The workshop will focus on:
☐ The elements of a budget
☐ The Contracts and Grants Approval Form
☐ The NIH application forms

Materiel Management Workshop

Dave Kolsom
UCSF Principal Buyer
7011 Thursday & Friday, October 8 & 9
8:30 a.m. - 12:30 p.m.
Fee: $10 (includes manual)

This workshop discusses various buying practices, procedures, and policies that affect department purchases.

First Day
☐ Materiel Management organization
☐ What to expect from purchasing
☐ How to use various purchase orders
☐ Employee vendors/Conflict of interest
☐ Source selection
☐ Transportation of goods
☐ Small Business Program

Second Day
☐ Planned purchasing
☐ Campus agreements
☐ Commodity discussions (Relocation/household moves, furniture, radioactive materials)
☐ Equipment management
☐ How to use Reprographics and Quick Copy
☐ Stores Operation (Warehousing, Stores, Surplus and Storage, Chemical Stores, etc.)

Accounting Workshops

UCSF Accounting Office Staff
7012 Wednesday, October 14
(Vendor-Payment/Liens)
No Fee

Accounting workshops are offered periodically to acquaint staff with specific UCSF accounting procedures, functions, and services. They are especially designed for those people who are new to that particular function. The workshops may be taken individually or in any order that suits the user's needs.
☐ Reading the General Ledger
Jane Powers X6-1648
☐ Payroll-John Bouchard X6-8421
☐ Travel & Entertainment Expense
Alice Yamamoto X6-5779
☐ Vendor Payment/Liens
Development and Training (fill out application on back page)

Grants Training: Cost Transfers

Teresa Chen & Marguerite Fowler
UCSF Accounting Office
7013 Wednesday, October 7
9 a.m. - 12 noon
7014 Wednesday, December 9
9 a.m. - 12 noon

All University financial transactions are subject to audit. One area in which the University is particularly vulnerable is cost transfers. Accordingly, this course is designed to:
☐ Insure compliance with all federal, state, and local regulations
☐ Put in place clear, concise procedures to be used, thereby reducing the time it takes to prepare cost transfers in the departments and to review them in the Accounting Office
☐ Focus on procedures which will minimize disallowances due to incomplete documentation, poor explanation, or improper (not allowable or applicable) cost transfers
☐ Reduce or avoid cost transfers

This course is mandatory for departmental reviewers of cost transfers. Other interested users of UCSF cost transfer systems are also welcome.

Financial Planning and Your UC Benefits

John Beeson, C.F.P.
UCSF Director of Financial Planning
and Benefits
7018 Tuesday, October 13
10 a.m. - 12 noon
Fee: $5

This workshop addresses the complexities and opportunities of personal financial planning. Discussed will be:
☐ What is financial planning? Why is it important and how do you get started?
☐ Personal cash flow and balance sheet analysis
☐ How to integrate your UC benefits into your financial planning
☐ How to prepare for retirement. How much money is enough?
☐ Insurance - too much or too little?
☐ Tax planning
☐ Estate needs
☐ How to select the best investment plan for your unique needs
☐ Applying the above concepts to your personal situation

COMPUTER SKILLS

Demystifying Computers and Introduction to Operating Systems

Deborah Brecher
Educational Director
Women's Computer Literacy Project
7019 Tuesday, November 3
8:30 a.m. - 4:30 p.m.
Fee: $30

This is an introductory course for those who know nothing about computers or those who have been using a computer for a specific task but wish to become more self-sufficient. The course material is especially suited to those students wishing to use or purchase either hardware or software. You will learn:
☐ The basic vocabulary of computers so you will understand all the computer buzzwords and jargon
☐ An overview of the "big three": word processing, spreadsheets, and database management
☐ How to use the operating system (DOS) to keep your information in a tidy and useable fashion

If you have no typing skills, it is recommended that you complete "Typing Instruction Via Computer" before attending this class.

Introduction to Word Processing

Gail Banish
UCSF Development and Training Division
Tom Gates
UCSF Classification Services Division
7020 Thursday, November 12
8:30 a.m. - 12 noon
Fee: $5

This workshop is designed for employees who have no experience with a word processing software package. The word processing application introduced in this workshop is MultiMate using an IBM-XT computer. You will find MultiMate is simple to learn, easy to understand, and fun to operate. The topics and functions covered will be:
☐ The components of a work station
☐ Keyboard functions for word processing systems
☐ Care of diskettes
☐ Start-up procedures
☐ Creating a file
☐ Formatting a letter
☐ Editing
☐ Storing
☐ Printing

If you have no typing skills, it is recommended that you complete "Typing Instruction Via Computer" before attending this class.

Introduction to Database Management

Deborah Brecher
Educational Director
Women's Computer Literacy Project
7021 Tuesday, November 17
8:30 a.m. - 4:30 p.m.
Fee: $30

This class is designed for students who have never used database management software before. The class is generic, so students will be able to work with any brand of software or hardware (including Macintosh).

Database management is a "fancy" word for electronic filing. If you maintain manual files and are constantly updating, sorting, or looking up information in these manual files, you may want to install automated, electronic filing instead. In this class you will learn:
☐ How to design the computer-based filing system you need, both now and in the future
☐ How to do indexing and searching to optimize the performance of your system
☐ How to design your system to avoid having to enter the same pieces of information in many separate files

If you have never used a computer, it is recommended that you complete "Demystifying Computers" before attending this class.

Introduction to Spreadsheets

Deborah Brecher
Educational Director
Women's Computer Literacy Project
7022 Tuesday & Wednesday
November 10 & 11
9 a.m. - 4:30 p.m. & 9 a.m. - 1 p.m.
Fee: $20

This class is designed for students who have never used a computer-based spreadsheet, or who have been using a spreadsheet that someone else has designed, and want to know more. The class is generic, so students will be able to do their work

using any brand of software and ha
ing Macintosh). However, this class
1-2-3 to do all hands-on training. Aft
this class you will be able to:
☐ Recognize which paper-and-penc
sense to computerize using spreads
☐ Understand how to use the basic
any spreadsheet program
☐ Learn more advanced application
by using the tutorial programs that a
with your program

Students are encouraged to bring a
problem to the first day of class.

If you have never used a computer
recommended that you complete "D
Computers" before attending this c

COMPUTE

FOR IBM-

For additional information, or to regi
classes only, call 476-5061. Please
to request a registration form for any
frame classes scheduled.

Microcomputer

This clinic is for new microcomputer
plan to use the Computer Center's p
IBM-PC's and/or Apple Macintoshes

Intro
Micro

An overview of microcomputer conc
ware, and software. Fee: $30.

PC

An introduction to the Disk Operatin
(PC-DOS) for the IBM and compatib

PC

This class is an introduction to micro
tems organization using the PC-DO
system. Fee: $50.

PC

This class extends the concepts an
duced in PC Systems - 2. Fee: $50.

PC

Advanced DOS commands and spe
covered in this class. Fee: $50.

Introductory

This class provides an overview and
the Lotus system. The lecture introd
spreadsheet's structure, data entry
and essential commands. Fee: $50.

Intermediate

In this class, Lotus 1-2-3 commands
in greater detail, and more advance
(macros, graphics, and database ma
introduced. Fee: $50.

Advanced

Advanced functions of 1-2-3 are exp
greater detail. Formulas, functions,
organization and problems from stu
cussed. Fee: $50.

Introductory S

This class introduces the SuperCalc
data entry, and commands. Fee: $5

Intermediate S

This class explains SuperCalc4 con
greater detail and introduces graphi
additional functions. Fee: $50.

COMPUTER CENTER
FOR IBM AND UNIX

Introduction to U

This class covers introductory UNIX
logging in and logging out, a brief di
the hierarchical file system, and an
vi, the display-oriented interactive te
two-hour sessions. Fee: $100.

General Orienta

This clinic lasts approximately one-h
includes an optional 15- to 20-minut
tion of CMS or UNIX. No Fee.

Document F
on UNIX

This class covers some of the simpl
common commands used by Nroff
letters, manuscripts, and papers on
tem. Fee: $60.

of software and hardware (includ-
However, this class will use Lotus
ands-on training. After attending
ll be able to:
hich paper-and-pencil tasks make
terize using spreadsheet software
ow to use the basic functions of
t program
dvanced applications on your own
rial programs that are included
m

couraged to bring a spreadsheet
rst day of class.

r used a computer before, it is
hat you complete "Demystifying
ore attending this class.

COMPUTER CENTER CLASSES FOR IBM-PC USERS

formation, or to register for PC
l 476-5061. Please call 476-4408
istration form for any of the main-
cheduled.

crocomputer Orientation Clinic

new microcomputer users who
Computer Center's public-use
r Apple Macintoshes. No Fee.

Introduction to Microcomputers

microcomputer concepts, hard-
are. Fee: $30.

PC Systems - 1

to the Disk Operating System
e IBM and compatibles. Fee: $50.

PC Systems - 2

introduction to microcomputer sys-
on using the PC-DOS operating
50.

PC Systems - 3

ds the concepts and skills intro-
stems - 2. Fee: $50.

PC Systems - 4

commands and special topics are
class. Fee: $50.

Introductory Lotus 1-2-3

des an overview and introduction to
m. The lecture introduces the
tructure, data entry procedures,
ommands. Fee: $50.

Intermediate Lotus 1-2-3

tus 1-2-3 commands are explained
, and more advanced features
cs, and database management) are
: $50.

Advanced Lotus 1-2-3

ions of 1-2-3 are explained in
ormulas, functions, worksheet
d problems from students are dis-
50.

Introductory SuperCalc4

duces the SuperCalc4 worksheet,
commands. Fee: $50.

Intermediate SuperCalc4

ains SuperCalc4 commands in
nd introduces graphics, macros, and
ons. Fee: $50.

UTER CENTER CLASSES IBM AND UNIX SYSTEMS USERS

troduction to UNIX and vi

rs introductory UNIX information,
ogging out, a brief discussion on
file system, and an Introduction to
riented interactive text editor. Five
ons. Fee: $100.

General Orientation Clinic

approximately one-half hour and
onal 15- to 20-minute demonstra-
UNIX. No Fee.

Document Preparation on UNIX using Nroff

rs some of the simplest and most
ands used by Nroff for formatting
ripts, and papers on the UNIX sys-

Introduction to CMS, Part I

This is an introduction to CMS (Conversational Monitor System), an interactive system available on the IBM computer. Fee: $30.

Introduction to CMS, Part II

This class is aimed at users who have completed the introductory class, or who have some familiarity with a CMS editor. Fee: $30.

Advanced CMS

This class is aimed at users who have either completed the first two classes or are very familiar with CMS and wish to further develop their skills and learn more advanced techniques. Fee: $30.

Introduction to Writing CMS EXECs Using REXX

This class includes the basic REXX syntax and logic needed to combine CMS and CP commands in files that are automatically "called and executed," perform comparisons, read lines from the console (either entered at execution time or previously stacked), perform arithmetic functions, and assign variables. Fee: $20.

Introduction to SCRIPT

This class covers simple SCRIPT control words used to achieve formatted correspondence and manuscripts. Fee: $60.

Introduction to GML

GML (General Markup Language), a component of Waterloo SCRIPT, provides an easy and consistent way to produce formatted documents without requiring extensive knowledge of Waterloo SCRIPT. Fee: $60.

SAS: Introduction

Topics covered in this class include: The DATA and PROC statements, data input and output, getting your data into shape, sorting and merging data, creating, documenting, and storing SAS system files, DO loops, IF THEN ELSE statements, SAS formats, and error diagnosis. Fee: $80.

SAS: Data Step Applications

This course covers techniques for recoding and creating variables, the use of arrays, DO loops, conditional input and output, merging and splitting files. Fee: $60.

SAS: Report Writing

This course focuses on presentation report techniques available using the 3800 and the 2700 printers for SAS data sets. Fee: $60.

SAS/GRAPH

This course focuses entirely upon the creation and manipulation of graphs using SAS/GRAPH. Fee: $40.

SPSSX: Introduction

This class covers an introduction to the workings of SPSSX, how to get your data into SPSSX, cleaning and documenting your SPSSX system files, sorting your cases, using procedures for simple descriptive statistics. Fee: $60.

SPSSX: Advanced Data and File Management

Topics covered in this section include: VECTOR processing, DO IF—END IF structures, reading data with the FILE TYPE GROUPED, FILE TYPE MIXED, and RECORD TYPE commands, the DO REPEAT command, and the splitting and merging of files. Fee: $30.

CLERICAL SKILLS

Basic Medical Terminology II

Douglas Hamm
UCSF Transcription Supervisor
7023 Thursdays, October 1 - December 17
1 - 2 p.m.
Fee: $20

Learning a foreign language can be difficult if you have not learned the basics. Although medical terminology is not exactly a foreign language, it employs root words, prefixes, and suffixes derived from Greek and Latin. This course is an extension of the Basic Medical Terminology course taught by Sally Stewart. In class you will review the foundations of terminology structure, learn some basic rules in word formations and usage, and broaden the vocabulary you learned in Basic Medical Terminology I. The goal of this course is for you to learn theory, vocabulary, and practical application of medical terminology. A portion of this class will be devoted to understanding physicians' charting symbols and abbreviations, as well as medical shorthand.

Survival Skills for the Administrative Assistant

Gail Banish
UCSF Development and Training Division
7024 Wednesdays, October 28, November 4
8:30 a.m. - 12 noon
Fee: $10 (includes manual)

This workshop includes a number of guest speakers from Accounting, Materiel Management, and the Personnel Department. An overview of procedures and forms will be presented. A comprehensive manual of the most commonly used forms at UCSF and a list of services and resources will be distributed. Topics covered:

☐ Accounting
☐ Payroll
☐ General Ledger
☐ Grants
☐ Vendor Payments
☐ Materiel Management (Purchasing)
☐ Personnel
☐ Employment (Recruiting Process)
☐ Networking
☐ Campus Services

Typing Instruction Via Computer

Ronda Goldstein
Consultant
7025 Monday, Wednesday, Friday
October 5, 7, 9, 10 a.m. - 12 noon
Fee: $20

This is a typing course designed for students of all levels. Using an IBM-PC and an easy-to-use typing tutorial program, you can learn the keyboard without peeking at the keys, and improve your speed and accuracy. For additional practice, an excellent and inexpensive typing exercise book will be available. Enrollment in this class will be limited to 12, so be sure to register early.

HEALTH AND SAFETY PROGRAMS

Stress Management Overview

Bruce Flynn
Certified Rehabilitation Counselor
UCSF Employee Rehabilitation Services
7026 Tuesday, December 1
8:30 a.m. - 12 noon
Fee: $5

This four-hour introductory seminar offers practical suggestions as to how employees can control the stress they experience in their day-to-day working lives. Stress management skills allow workers to retain the necessary qualities of enthusiasm and spirit while reducing the negative performance effects that result from anxiety, frustration, confusion, and anger. The employee who has learned to manage stress works with a greater sense of confidence in his/her ability to handle problems as they arise.

Continuing education credit is available to nurses who attend this workshop.

Unit Stress Assessment/ Education Services

Bruce Flynn
Certified Rehabilitation Counselor
UCSF Employee Rehabilitation Services
To arrange, contact instructor at X6-2621

How aware are you and your employees of the origins and nature of stress; its effects on health, productivity, and job satisfaction; its relationship to burnout? Specialized services are available to departments or units, which can help employees identify the stresses in their work lives, assess stressor patterns within the unit, and offer suggestions as to how the effects of these stresses may be ameliorated. Through this process, the unit creates a more cohesive, and less stressful, work environment.

Save-A-Heart CPR Course

Gary Barton
UCSF CPR Coordinator
Sign up for courses by calling X6-1817
Fee: $15

Cardiopulmonary resuscitation (CPR) is a life-saving technique which allows you, the rescuer, to keep someone alive whose lungs and/or heart have stopped working due to accident or illness. Those attending the save-a-heart course will learn through a combination of self-paced individual study and hands-on practice. At the completion of the course, participants will be able to:

☐ Employ assessment skills and verbalize the victim's condition
☐ Demonstrate mouth-to-mouth breathing, chest compressions, and choke-saving skills on a training mannequin
☐ Activate the emergency medical services system

PERSONAL SAFETY SELF-DEFENSE

Judith Fein, Ph.D.
Nancy Worthington
For dates and registration, call X6-5683

Tear Gas Certification (Coed Classes)

Tear gas is a non-lethal weapon which immediately incapacitates an assailant, giving you a chance to escape, yet causing no permanent damage. California law requires you to be certified to own and carry tear gas for self-defense. CLASS INCLUDES: Department of Justice-approved Tear Gas Certification training; lifetime license to carry and use tear gas for self-defense; psychological techniques for personal protection and assault prevention; practical back-up physical defense techniques. Eligibility: 16-17 year olds (parent must sign approval - call office for official form) or over 18, not a convicted felon, not addicted to drugs, never convicted of an assault, never convicted of the misuse of tear gas.

Self-Defense Workshop (Women-only classes and Coed classes)

This full-day program includes practical information and learning skills on psychological techniques for personal protection and assault prevention, personal power through resister behavior patterns, streetwise safety strategies, the law of self-defense, practical physical defense techniques, and the Department of Justice-approved Tear Gas Certification training. (See Tear Gas Certification above for eligibility requirements.)

Seven Week Self-Defense Class (Women-only classes and Coed classes)

The goal of this class is assault prevention. You will learn how to prevent and counter assaults through a three-part approach: prevention, psychological defense and physical defense. Prevention and psychological topics deal with overcoming the fear of fighting, the psychology of self-protection, demystifying and preventing rape, and body language. Physical skills include basic karate and street-fighting techniques. The physical defense skills are practical, simple, and effective and can be mastered in a relatively brief period of time.

Rape Prevention Education

Leslie Simon
UCSF Coordinator
Rape Prevention Education Program
Dates and times given upon request

Our Rape Prevention Education Program serves the UCSF community, students, staff, faculty, and neighbors, including those at off-campus facilities, by providing education and information on topics related to sexual assault. The coordinator offers a free 90-minute personal safety discussion group on safety awareness, myths and realities about sexual assault-related resources, and self-defense options. Training workshops and special information workshops provide inservice training for police, medical workers, emergency room staff, and all professionals and paraprofessionals on campus who might work with people who have been sexually assaulted. A small collection of books and articles on sexual assault is available for reference. For information, contact the Rape Prevention Education Program, Women's Resource Center, X6-5222.

First Responder Program in Emergency Aid

Gary Barton
UCSF CPR Coordinator
Sign up for courses by calling X6-1817,
9 a.m. - 1 p.m., Monday through Friday

As a first responder, you will become familiar with basic emergency aid skills, or what to do until the ambulance arrives when someone close to you is injured in an accident or stricken with a sudden illness. Those attending a first responder course will learn through audio-visual displays, question and answer, and hands-on practice. Participants in this course will be able to:

☐ Employ assessment skills and verbalize the victim's condition
☐ Use triage techniques when multiple victims are present
☐ Demonstrate emergency aid techniques to treat: breathing, bleeding, poisoning, burn, and choking emergencies
☐ Activate the emergency medical services system

EMPLOYEE DEVELOPMENT

Making Effective Presentations

Estrella Manio
UCSF Nurse Educator
Department of Nursing
7032 Tuesday and Wednesdays
December 2, 8, 16, 8:30 a.m. - 12 noon
Fee: $5

This three-part workshop focuses on participant preparation and stand-up presentation skills. Emphasis is on individual practice with feedback from videotape and other class members. As a result of attending this workshop, you will be able to:

☐ Organize information for presentations
☐ Identify effective non-verbal behavior
☐ Select appropriate material for handouts
☐ Assess the value of visual aids
☐ Facilitate a question and answer session

Telephone Etiquette Training

Cindy Sonnenberg
Communication Consultant
7033 Wednesday, October 14
1:30 - 3:30 p.m.
Fee: $5

Often, the first time you meet a person in business is over the telephone. The image you project over the telephone is the image that callers have of you and your department. Knowing how to use your telephone system and make a good impression can improve your job performance. The class is designed to teach you proper etiquette techniques to improve your telephone image. The training also provides useful information on how to correctly use your telephone system.

AFFIRMATIVE ACTION STATEMENT

In accordance with applicable Federal laws and University policy, the University of California, San Francisco does not discriminate in any of its policies, procedures, or practices on the basis of race, color, national origin, sex, sexual orientation, age, or handicap. Inquiries regarding the University of California, San Francisco's equal opportunity policies may be directed to: Affirmative Action Coordinator, University of California, San Francisco, (415) 476-4752.

SPECIAL PROGRAMS AND SERVICES

AIDS: Fact versus Fiction

SF AIDS Foundation Consultant
7034 Wednesday, October 7, 1:30 - 3 p.m.
7035 Monday, October 26, 1:30 - 3 p.m.

Everyone is talking about AIDS — but not everyone can separate fact from fiction. This workshop will provide you with the most current information available about AIDS, along with plenty of opportunity for questions. In this workshop, you will learn to:

☐ Define AIDS: understand what causes it, how it's transmitted, and how to protect yourself and others
☐ Recognize and refute common misconceptions about AIDS
☐ Locate various community resources for AIDS information, counseling, antibody testing and services

Career Development Services

Career Development Services provide a variety of ways in which employees can assess their values, skills, and interests, and develop strategies for realistically coping with their work environments. Workshops are available to help participants examine career directions and explore career options. In addition, employees can schedule individual counseling sessions with a Career Development Specialist to discuss career decisions. Supervisors who want to help employees plan and develop their job potential can also meet with the Career Development Specialist. The focus of these services is on the needs of UCSF working adults — to clarify their own information, to promote self-advocacy, and to encourage productivity in their work life. Contact Susan Eveleth, X6-4032.

Course Design and Consultation Services

The Development and Training Division can assist your organizational unit with training program design. We can help you devise your own training class, or locate outside professionals who can tailor programs to meet your specific needs.

We can also bring programs to your department on request, using diagnostic questionnaires to pinpoint training needs.

Finally, we can administrate and/or advertise training programs created by other UCSF units. Please call Gayla Tyson at X6-4032 for further information on these services.

Group Enhancement Activities

Group activities that offer mental and physical challenge have proven an effective way to develop trust and cooperation among fellow workers. The following exercises have been designed by Outdoor Programs for work groups who wish to enhance teamwork, communication, and group cohesiveness.

Option A - A half-day, action-packed approach to group enhancement, provided at an on-campus location convenient to your group. Group size: 10-13. Fee: $40 per person.

Option B - A full day of rafting on the American River, building your team by challenging the white-water together. Introduced by professional white-water guides. Group size: 10-13. Fee: $50 per person.

Option C - A day of high adventure in the Redwoods of the LaHonda Ropes Course. Expert leaders will guide your group through this carefully designed learning environment. Group size: 10-13. Fee: $50 per person.

The above activities may be arranged to suit your group's schedule. Special rates are available for large groups. Contact Outdoor Programs at X6-1469 at least one month in advance of desired date.

Literacy Training

If literacy skills are a need for some employees (i.e. basic reading and writing), a number of agencies in the San Francisco Bay Area provide literacy training services. Project Read at the San Francisco Public Library provides a free city-wide service in which trained volunteers tutor English-speaking adults who wish to learn basic reading skills. Contact Coordinator Olive Gamble at 621-7323 for further information. She can also send you a Literacy Services Directory listing all San Francisco-based agencies, including their fee structures and locations.

For Development and Training Information Call or Write

Gayla Tyson, Division Manager
Susan Eveleth, Career Development Specialist
Gail Banish, Administrative Assistant
Alejandro Alarcon, Data Processing Specialist
Ric Wilson, Program Assistant
LHS 152, Box 0834
San Francisco, CA 94143
(415) 476-4032

ENROLLMENT APPLICATION

DETACH AND RETURN TO:
DEVELOPMENT & TRAINING, LHS 152, BOX 0834
(Please print or type)

UCSF

Current Date _____
Session Number __ __ __ __
Course Title _____
Applicant's Name _____
Job Title _____
Extension _____ Mail Stop _____
Department Name _____
Supervisor's Signature _____

Fee _____
Paid by: (check one) Dept. ☐ Personal Check ☐
(check attached and dated
FIRST day of the course and payable to UC Regents)

Department Budget No. _____
Budget Authorization Signature _____

Refunds on cancelled courses are made only if cancellation occurs TWO full days before the course is held.

ENROLLMENT PROCEDURES

Enrollment is on a first-come, first-served basis. Classes are limited to a suitable class size, and are for UCSF employees only.

1. Promptly fill out the Enrollment Application, **ONE APPLICATION FOR EACH COURSE**, and return to the Development and Training Division, LHS 152, Box 0834.

2. If dates and times for the courses you choose are not specifically provided in this insert, please enroll in the course anyway. Development and Training will contact you when a date and time have been determined.

3. If your department is to be recharged, the budget number, budget authorization signature and your supervisor's signature are required. If you attend the course on your own time and pay your own fees, these signatures are not required. Checks should be made payable to the **UC Regents and dated the first day of the course** for which you are applying.

4. A letter confirming your enrollment and class location will be sent to you two weeks before the class is held. If you have not received a confirmation letter at least one week before the class, please call us immediately at X6-4032.

5. If the class is filled you will be placed on the waiting list and notified by mail. If you have not received notification one week before the class begins, please call us at X6-4032.

CANCELLATION POLICY

If you determine you cannot attend a class, please call the Development and Training office immediately to let us know, so that we can schedule another interested participant into your slot. In order to receive a cash or departmental refund, the Development and Training Division requires that cancellations be made 48 hours in advance of the scheduled class.

September 12-25, 1987

19 Saturday

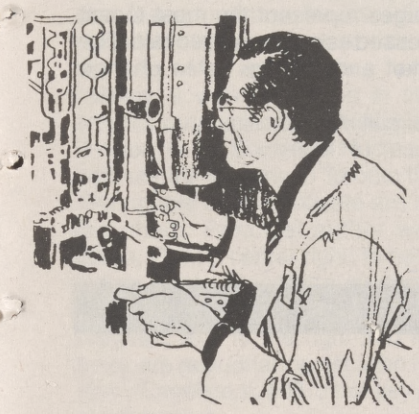
ANESTHESIA MORBIDITY/MORTALITY CONFERENCE. HSW 301. 8-10 a.m.

21 Monday

CHIEF REISIG TAKES OATH

Police Department swearing-in ceremony for campus Chief of Police Robert R. Reisig. Saunders Court. 10 a.m. (See story page 2.)*

DERMATOPHARMACY SEMINAR: *Skin in Wales.* Jon Hadgraft, Derm., U Wales. S 940. Noon.



LABORATORY MEDICINE CORE CURRICULUM: *Autologous Transfusion.* Pearl Toy, Lab. Med. & Med. L 535. 2-3:30 p.m.

LABORATORY MEDICINE GRAND ROUNDS: *Thymectomy-Induced Auto-Immune Diseases.* Kenneth Tung, Path., U New Mexico. L 535. 4-5 p.m.

PEDIATRIC UROLOGY CONFERENCE: *Congenital Renal Anomalies.* Barry Kogan, Uro. M 460. 4:30-6 p.m.

22 Tuesday

SEXUAL HARASSMENT POLICY INFORMATIONAL MEETING: For all supervisors & managers. Cole Hall. 8-10 a.m. (See story on page 1.)

COMBINED MODALITY BREAST CANCER CONFERENCE. Surg. Clin. Conf. Rm., 6th Fl. A. 8 a.m.

ORAL & MAXILLOFACIAL SURGERY GRAND ROUNDS: *Maxillofacial Trauma.* David Perott, Oral & Maxillofac. Surg. C 701. 8 a.m.

SFGH PEDIATRIC GRAND ROUNDS: *Rehabilitation of the Neurologically Injured Pediatric Patient.* Terry Hutchinson, Children's Hosp., Fresno. Carr Aud., SFGH. 8:30-10 a.m.

TRANSFUSION MEDICINE RESEARCH FORUM. L 535. 8:30 a.m.

OB/GYN & REPRODUCTIVE SCIENCES GRAND ROUNDS: *Update on Maternal Alphafetoprotein.* Robert L. Anderson, Ob/Gyn. S 1364. 9 a.m.

PAUL M. AGGELER LECTURER SEPT 22, 23

Jack Hirsh, Med., McMasters U, Toronto.
Sept. 22: *Advances in Thrombolytic Therapy.* Carr Aud., SFGH. 11:30 a.m.
Sept. 23: *Diagnosis & Therapy of Venous Thromboembolism.* Cole Hall. Noon.

WOMEN'S RESOURCE CENTER LECTURE: *A House Is Not A Home—Violence In The Black Family.* Evelyn C. White, author, journalist & advocate for battered women. Toland Hall. Noon.*

CLOTHES, THE DOOR BEHIND YOU: Deborah Slater & her 15-member dance troupe, The Company She Keeps. Saunders Court. Noon.*

OBSTETRICS/PEDIATRICS & ANESTHESIOLOGY CONFERENCE: Julian T. Parer, Ob/Gyn; Roderic H. Phibbs, Ped. & CVRI; Sol Shnider, Anes. & Ob/Gyn. M 1486. Noon.

SURGERY CENTER OPEN HOUSE

Open house for ACC's new Surgery Center. 1-4 p.m. (See story page 8.)*

SEXUAL HARASSMENT POLICY INFORMATIONAL MEETING: For all supervisors & managers. HSW 301. 2-4 p.m. (See story on page 1.)

SFGH GI-MEDICINE/SURGERY/RADIOLOGY IMAGING CONFERENCE. Rm. 1X58, SFGH. 3:30 p.m.

NEUROLOGY SPECIAL SEMINAR: *Patterns of Neurotoxic Injuries in the CNS.* Stephen Sagar, Neuro., VAMC. S 758. 4 p.m.

23 Wednesday

HAND SURGERY CONFERENCE: Journal club. S 214. 7-8 a.m.

SFGH ORTHOPEDIC SURGERY STAFF CONFERENCE. Rm. 5K8, SFGH. 7:30-9 a.m.

MULTIDISCIPLINARY TUMOR BOARD: M 1296. 7:30 a.m. Call Lourdes Sibayan, coordinator, x61662.

DERMATOLOGY CONFERENCE: *Advances in Laboratory Medicine.* Daniel Stites, Lab. Med. & Med. HSW 301. 8 a.m.

GENETICS & PSYCHIATRY LECTURE: *Recent Insights into Bipolar Affective Disease Provided by Molecular Genetics.* David R. Cox, Ped. & Biochem. LPPI Aud. 8-9 a.m.

NUCLEAR MEDICINE SEMINAR. L 340. 8:15-9:15 a.m.

ENDOCRINE GRAND ROUNDS: *Protein Targeting: Implications for Science & Medicine.* Vishwanath R. Lingappa, Physio. & Med. M 1486. 8:30 a.m.

PRIMARY CARE LECTURE SERIES: *Immunizations.* Eliseo Perez-Stable, Med. & Psychr. *MediCal, Medicare, National Health Insurance.* Joseph Barbaccia, FCM. A 455. 10 a.m.-noon.

OCCUPATIONAL & ENVIRONMENTAL MEDICINE GRAND ROUNDS: *Occupational Hazards in the Biotech Industry.* Lewis Pepper, Occup. & Environ. Ctr., Cambridge Hosp. Confr. Rm., Santa Clara Valley Med. Ctr. Noon.

WOMEN & SPIRITUALITY MEETING: Landberg Center, 1378-3rd Ave. Noon-1 p.m. Call 564-3515 for further info.*

BROWN BAG LECTURE SERIES: *Joseph A. Sprint, His Run For Life.* Shelby A. Candland, author, speaker & seminar leader. HSW 300. Noon. Also telecast live to SFGH Carr Aud. & CED 3rd Flr. Commons Rm. Videotapes available for viewing in HSE 345, SIMA unit, UCSF Library. Call x64394.*

A CIRCLE OF SISTERS

Introductory gathering for those interested in a support group for black women working & studying at UCSF. Sponsored by UCSF Women's Resource Center. Toland Hall. Noon-1 p.m.

UCSF AL-ANON MEETING: For friends & families of alcoholics. C 517. Noon.*

HEAD & NECK TUMOR CONFERENCE. A 723. 1-3 p.m.

URO-ONCOLOGY CONFERENCE: *Anti-Androgens in Prostate Cancer.* Perinchery Narayan, Uro. M 460. 4:30-6 p.m.

TRISERVICES CARDIOLOGY CONFERENCE. S 1364. 4:30-5:30 p.m.

SFGH GI-MEDICINE/SURGERY PATIENT CARE CONFERENCE. Rm. 4H2, SFGH. 4:30 p.m.

CHILD NEUROLOGY CONFERENCE. M 666. 4:30 p.m.

PATHOLOGY GRAND ROUNDS: *Breast Pathology.* Norris Finlayson, Path. HSW 508. 5:15-6:15 p.m.

24 Thursday

MEDICAL GRAND ROUNDS: *IgA Nephropathy.* Floyd C. Rector, Jr., Med., Physio. & CVRI. Toland Hall. 8-9 a.m.

SFGH NEUROLOGY-NEUROSURGERY CONFERENCE. Rm. 4H2, SFGH. 8-9 a.m.

OPHTHALMOLOGY GRAND ROUNDS: *Retinal Detachment & Modern Cataract Surgery: Incidence, Cause & the Effect of YAG Capsulotomy.* Charles Wilkinson, Oph., McGee Eye Inst., Oklahoma City. Preceded by case presentations: *Oculoplastics.* S 214. 8:15-10 a.m.

PEDIATRIC GRAND ROUNDS: *Changes During the First Decade in Pediatric CT.* Robert Brasch, Radiol. S 664. 8:30-9:30 a.m.

OCCUPATIONAL & ENVIRONMENTAL MEDICINE GRAND ROUNDS: *AIDS & Health Policy.* Philip Lee, Social Med. Carr Aud., SFGH. 9:15-10:45 a.m.

PEDIATRIC TUMOR BOARD. L 34. 11 a.m.-12:15 p.m.

NEUROLOGY GRAND ROUNDS: *The Schwann Cell in Development, Disease & Regeneration.* Robert Edwards, Neuro. S 664. 11:10-12:05 p.m.

ACADEMIC BUSINESS OFFICERS' GROUP LUNCHEON. Millberry Union lounges. Noon.

NEURO-ONCOLOGY TUMOR BOARD. L 34. 12:30-1:30 p.m.

HEMATOLOGY/ONCOLOGY GRAND ROUNDS: *Hepatocellular Carcinoma.* Judith Luce, Med. M 1296. 1:30-2:30 p.m.

BIOSTATISTICS SEMINAR: *Bias & Bias Correction for Maximum R2 Subset Selection Methods.* Virginia Flack, Biostat., UCLA. N 729. 4-5 p.m.

NEUROSURGERY GRAND ROUNDS. HSW 302. 4-5:30 p.m.

MEDICINE/SURGERY ADULT CARDIAC CATHETERIZATION CONFERENCE. L 1161. 4-6 p.m.

PRIMARY CARE GRAND ROUNDS: *Evaluation & Management of Depression in the Ambulatory Setting.* John Deri, Psychr. A 455. 4:30 p.m.

RADIATION ONCOLOGY CHAIRMAN'S RESEARCH CONFERENCE: Residents' Journal Club. L 34. 5 p.m.

RADIOLOGY GRAND ROUNDS: *Case Panel: Correlative Body Imaging.* Michael P. Federle & Faye C. Laing, Radiol. HSW 301. 5:15-6:15 p.m.

ALCOHOLICS ANONYMOUS MEETING: All are invited. LPPI Aud. 5:30 p.m.*

COLE HALL CINEMA: *Platoon.* Children under 14 $2, UCSF students, seniors & Millberry Union members $2.50, general $3. Cole Hall. 5:45 & 8:15 p.m.*

PLASTIC SURGERY CONFERENCE: *Chest Wall Reconstruction.* James Davis, Plast. Surg. HSW 300. 6 p.m.

25 Friday

SFGH MAXILLOFACIAL TRAUMA CONFERENCE. Rm. 4H4, SFGH. 7-7:30 a.m.

PULMONARY PHYSIOLOGY SEMINAR: *Exercise.* Warren M. Gold, Med. & CVRI. L 1361. 8-9:30 a.m.

LPPI CHILD & ADOLESCENT SERVICE CLINICAL CONFERENCE: *Bipolar Disorder in a Five-Year-Old Girl: A Diagnosis by Proxy?* Kim Roebuck, Psychr. LPPI Aud. 10:10-11:30 a.m.

PATHS OF HEALING & WHOLENESS: *Power & Passion.* Ronne Mariah. N 517. Noon-1 p.m.*

ALCOHOLICS ANONYMOUS MEETING: All are invited. HSE 336. Noon-1 p.m.*

COLE HALL CINEMA: *Platoon.* Children under 14 $2, UCSF students, seniors & Millberry Union members $2.50, general $3. Cole Hall. 6:30 & 9 p.m.*

CONTINUING EDUCATION

MEDICINE
Call x65208 for information unless otherwise noted.

Bay Area Seminars in Surgical Pathology. UCSF. Sept. 10, Oct. 8, Nov. 12 & Dec. 10.

The Skin From A to Z: Tips on Practical Therapy & Office Techniques. UCSF. Oct. 10-11.

Pulmonary & Critical Care Medicine. Hyatt Union Square, SF. Oct. 15-17.

Current Topics in Occupational Medicine. Cathedral Hill Hotel, SF. Oct. 26-30.

Primary Care Update: Current Concepts of Common Carcinomas—Breast, Colon & Prostate. Holiday Inn Union Square, SF. Oct. 29-30.

PSYCHIATRY
Call x65808 for further information.

Group Therapy Symposium. Cathedral Hill Hotel, SF. Nov. 6-8.

RADIOLOGY
Call x65731 for further information.

Breast Imaging Update. Hyatt Regency, SF. Sept. 18-19.

Magnetic Resonance Imaging for Technologists. Hyatt Regency, SF. Oct. 17-18.

Magnetic Resonance Spectroscopy for Clinicians. Hyatt Regency, SF. Oct. 18.

Clinical Magnetic Resonance Imaging. Hyatt Regency, SF. Oct. 19-23.

DENTISTRY
Call x 61101 for further information.

Orthodontics for the General Practitioner. UCSF. Sept. 19.

Management of Craniofacial Pain. UCSF. Sept. 25-26.

Restorative Dental Materials. Hilton Hotel, Stockton. Oct. 22.

Castable Ceramic Crowns. UCSF. Oct. 23.

Orthodontics: Update for Dental Auxiliaries. UCSF. Oct. 24.

UCSF-FRESNO
For information call (209) 225-6100, x5557.

Fourth Annual Cardiology for the Practitioner. Ahwahnee Hotel, Yosemite. Oct. 11-14.

PERSONAL SAFETY COURSES

Co-sponsored by UCSF Police Department Public Safety Program & PRO Recreation. All courses take place at Laguna Honda School conference room. Call x65683 or x61800 for information & registration.

Self-Defense Workshops. Women only: Sat., Sept. 26 & Dec. 12. Coed: Sat., Nov. 7 & Jan. 23. 9 a.m.-5 p.m. $20 public, $15 UCSF affiliate.

Seven Week Self-Defense Classes. Co-ed: Sept. 28-Nov. 9. Women only: Jan. 25-Mar. 14. Mondays, 6:30-9:30 p.m. $40 public, $25 UCSF affiliate.

Tear Gas Certification. Wed., Sept. 23, Oct. 7 & 28, Nov. 11 & 23. 6-9 p.m. $10.

WOMEN'S RESOURCE CENTER

Call x65836 for more information.

Jewish Women's Support Group. Mon., Sept. 21, 28, Oct. 5, 12. 1308 3rd Ave. Noon-1 p.m.

A Circle of Sisters. Support group for black women working and studying at UCSF. 1308 3rd Ave. Fri., Sept. 25-Oct. 30. Noon-1 p.m. **Introductory Gathering.** Toland Hall. Wed., Sept. 23. Noon-1 p.m.

Spirituality & Channeling. N 517. Wed., Oct. 14-Nov. 18. 5:30-7 p.m. $90-150 sliding scale. **Introductory Lecture.** Wed., Sept. 30. Noon-1 p.m.

Say What? Communication skills workshop. 622 Spruce St., SF. Mon., Oct. 5-26. 7-8:30 p.m. $75.

STRESS MANAGEMENT

Stress Management Seminar. A six-week course. Wed., Sept. 30-Nov. 4. 6:30-8 p.m. $117. Call x66957.*

RAPE PREVENTION EDUCATION

Call x65222 for further information.

Self-Defense For Children & Adolescents. Child Care Study Ctr., 610 Parnassus. Sat., 10:30 a.m.-2 p.m. Ages 5-7: Sept. 12. Ages 8-10: Oct. 17. Ages 11-14: Nov. 14. $10.

Benefits/Personnel

Fidelity Investments: New Option for Members of Voluntary Savings Plan

If you're a member of the University's 403(b) Voluntary Contribution Plan (or if you're thinking about becoming a member), take note: Fidelity Investments, one of the largest and oldest investment management organizations in the US, has been added to the investment options available to 403(b) contributors.

To find out all about the new investment and savings opportunities available through the Voluntary Contribution Plan, you may attend any of the following meetings:

- Wednesday, October 7: Cole Hall, noon to 1:30 p.m.
- Monday, October 12: Cole Hall, noon to 1:30 p.m.
- Monday, November 9: CED, Hartsook Room, noon to 1:30 p.m.

Each session will include a presentation by representatives from Fidelity, as well as general information on the UC Savings Program provided by the UCSF Benefits staff. As a part of their presentation, the benefits people will be showing you a newly-revised video on UC savings opportunities.

To whet your appetite for the meetings, we'll give you a little advance information on Fidelity Investments:

Specializing in mutual fund management, Fidelity manages over 60 investment portfolios in which UC employees can participate. These mutual funds give participants a wide choice of investment options, ranging from high current income to long range growth, or various combinations of both.

A number of benefits offered by Fidelity—and the Fidelity arrangement with UC—will be discussed at the meetings, including:

- The ability to purchase funds with no sales charge
- Access to a 24-hour number for information on the performance of the various funds
- The ability to change funds and allocations whenever desired by calling an "800" customer service number
- Access to investment centers throughout the US
- The availability of information on investments, retirement, and so forth

Information on the fund transfer process also will be provided at the meetings. If you or members of your department are not able to attend one of the meetings and you'd be interested in borrowing the videotape that will be made of the presentation, contact the Benefits and Financial Planning Office, x61400.

Correction

In the last issue of *Newsbreak*, in the answer to the question regarding Vision Plan coverage, the answer should have stated that the plan covers one vision exam and one set of frames and lenses, as needed, *or* $110 toward contact lenses. Not all three.

How are the Funds Performing?

For those invested in the additional savings programs, here are the latest unit values and monthly factors (as of July 31):

- *Accumulation Unit Values*

Equity Fund: $56.151 (27.88%)*
Bond Fund: $30.393 (4.36%)*

- *Monthly Factors*

Savings Fund: .007296 (9.12%)**
Money Market Fund: .005769 (7.15%)**
GIC Fund: .007552 (9.45%)**

*Percentages represent total percentage increase over previous 12-month period.

**Percentages represent the most recent returns expressed as an annualized rate. The money market and savings rates change monthly.

Questions, call x61400.

Dawn Finch

Jobs

The Personnel Department, located at 1350 Seventh Avenue, is open to receive applications every weekday from 8 a.m. to 5 p.m. with extended hours on Wednesdays, 8 a.m. to 6:30 p.m. Details of jobs listed below are available in the UCSF Employment Opportunities flyers. Copies are distributed campuswide and also are posted at the Personnel Office and in the main lobby of Moffitt Hospital.

Key:
UNION CODES: CX—Clerical and Allied Services
AFSCME EX—Patient Care Technical
SX—Service
CNA NX—Registered Nurses

Clerical & Allied Services

Accounting Assistant II (CX). Accounting - CED. #V-H46945. $1,766-$2,108. Open Until Filled.

Administrative Assistant II (CX). Medicine. #M-C52485. $1,766-$2,108. Open Until Filled.

Billing Assistant (CX). U.C. Renal Center - SFGH. #M-L50373. $10.15-$12.11/Hr. Open Until Filled.

Student Affairs Assistant II (CX). Registrar & Admissions. #V-S43770. $1,766-$2,108. Open Until Filled.

Hospital Unit Service Coordinator III (CX). Operating Room. #H-C42295. $1,592-$1,891. Filing Deadline: 9/16/87.

Administrative Assistant I (CX). Human & Environmental Protection Committee/Office of Research Affairs - Laurel Heights Campus. #V-H47488. $1,556-$1,843. Open Until Filled.

Administrative Assistant I (CX). LPPI. #V-W41752. $1,556-$1,843. Open Until Filled.

Data Processing Assistant I (CX). School of Nursing: Physiological Nursing. #V-H54372. $8.94-$10.59/Hr. Open Until Filled.

(Film) Assistant I (CX). Radiology. #H-P48601. $1,556-$1,843. Filing Deadline: 9/16/87.

Principal Typist Clerk (Office Assistant) (CX). LPPI - Laguna Honda School. #V-W49197. $8.94-$10.59/Hr. Open Until Filled.

Secretary II (CX). Anesthesia. #H-A50489. $1,556-$1,843. Open Until Filled.

Secretary II (CX). OB/GYN - SFGH. #M-W50302. $1,556-$1,843. Open Until Filled.

Secretary II (CX). School of Nursing: Family Health. #V-H25177. $1,556-$1,843. Open Until Filled.

Senior Word Processing Specialist (CX). Epidemiology & International Health. #M-F45838. $1,556-$1,843. Open Until Filled.

Protective Services

Police Officer. Police Department. #V-B50710. $2,241-$2,696. Filing Deadline: 9/16/87.

Health Care & Allied Services

Staff Pharmacist II. Pharmaceutical Services. #V-S55815. $3,284-$3,970. Filing Deadline: 9/16/87.

Staff Pharmacist I. Pharmaceutical Services. #V-S55813 & #V-S51468. $3,133-$3,610. Filing Deadline: 9/16/87.

Staff Pharmacist I. Pharmaceutical Services. #V-S55818. $3,133-$3,610. Filing Deadline: 9/16/87.

Clinical Social Worker II. LPPI - SFGH. #V-W54410. $14.07-$16.94/Hr. Filing Deadline: 9/16/87.

Senior Radiologic Technologist (EX). Medicine - VAMC #M-C40945. $2,313-$2,785. Filing Deadline: 9/16/87.

Senior Vocational Nurse (EX). ACC:GYN Faculty Practice. #H-C53496. $10.51-$12.01/Hr. Filing Deadline: 9/16/87.

Hospital Pharmacy Assistant II (EX). Pharmaceutical Services. #V-S55816. $1,702-$2,032. Filing Deadline: 9/16/87.

Hospital Pharmacy Assistant I (EX). Pharmaceutical Services. #V-S55817. $8.80-$10.42/Hr. Filing Deadline: 9/16/87.

Hospital Pharmacy Assistant I (EX). Pharmaceutical Services. #V-S55819. $8.80-$10.42/Hr. Open Until Filled.

Senior/Hospital Assistant (EX). Recovery Room. #H-C42292. $8.63-$9.78 Or $9.18-$10.42/Hr. Filing Deadline: 9/16/87.

Sciences, Lab & Allied Services

Clinical Laboratory Technologist. OB/GYN. #M-W50133. $2,505-$3,020. Filing Deadline: 9/16/87.

Staff Research Associate II. Biochemistry - VAMC #M-L4134. Open Until Filled.

Staff Research Associate II. Lab. Medicine. #M-L46279. $2,070-$2,490. Open Until Filled.

Staff Research Associate II. Medicine/Endocrine Research - VAMC #M-C51204. $2,070-$2,490. Open Until Filled.

Staff Research Associate I/II. Cancer Research Institute. #M-F6470. $1,811-$2,169 Or $2,070-$2,490. Open Until Filled.

Staff Research Associate I/II. OB/GYN. #M-W50134. $1,811-$2,169 Or $2,070-$2,490. Filing Deadline: 9/16/87.

Staff Research Associate I/II. Radiology. #H-P48593. $1,811-$2,169 Or $2,070-$2,490. Open Until Filled.

Staff Research Associate I/II. Restorative Dentistry. #V-B48750. $1,811-$2,169 Or $2,070-$2,490. Filing Deadline: 9/16/87.

Staff Research Associate I. General Clinical Research Center. #M-F47585. $1,811-$2,169. Filing Deadline: 9/16/87.

Staff Research Associate I. Pediatrics. #M-W50168. $1,811-$2,169. Open Until Filled.

Administrative/ Professional

Senior Personnel Analyst. Personnel. #V-S26490. $2,733-$3,296. Filing Deadline: 9/16/87.

Programmer/Analyst II. Hospital Information Systems. #H-P47002. $2,426-$2,927. Filing Deadline: 9/16/87.

Inpatient Nursing

For more information on the following positions, call nurse recruiter Lynda Purves, x62252.

Clinical Nurse IV. Neonatology. $3045-3675/mo.

Clinical Nurse IV. Nursing Education & Research. $3045-3675/mo.

Clinical Nurse IV. Critical Care. $3045-3675/mo.

Clinical Nurse IV. Pediatric Oncology. $3045-3675/mo.

Administrative Nurse III. Oncology/Hematology/Bone Marrow Transplant. $3045-3675/mo.

Clinical Nurse II. Acute Medicine. $14.51-16.70/hr.

Clinical Nurse II. Neurosurgery/Neurology. $14.51-16.70/hr.

Clinical Nurse II. Pediatric Intensive Care Unit. $14.51-16.70/hr.

Clinical Nurse II. Neonatal ICU/Recovery Nursery. $14.51-16.70/hr.

Clinical Nurse II. Neuro ICU. $14.51-16.70/hr.

Clinical Nurse II. Gyn/Urol/ENT Surgery. $14.51-16.70/hr.

Clinical Nurse II. Medicine/Cardiology. $14.51-16.70/hr.

Clinical Nurse II. General/GI Surgery. $14.51-16.70/hr.

Clinical Nurse II. Pediatric Surgery. $14.51-16.70/hr.

Clinical Nurse II. Ortho/Micro Surgery. $14.51-16.70/hr.

Clinical Nurse II. Labor & Delivery. $14.51-16.70/hr.

Clinical Nurse II. Coronary Care Unit. $14.51-16.70/hr.

Clinical Nurse II. Neurosurgery. $14.51-16.70/hr.

Psychiatric Inpatient Nursing

For more information on the following positions, call LPPI Director of Nursing Marilyn Rajokovich, x67361.

Administrative Nurse III. Adolescent & Young Adult Service. $3045-3675/mo.

Administrative Nurse III. Behavioral & Neuroscience. $3045-3675/mo.

Clinical Nurse III. Psychiatric ICU. $2645-3190/mo.

Clinical Nurse III. Behavioral & Neuroscience. $2645-3190/mo.

Clinical Nurse II. Children's Inpatient Unit. $14.51-16.70/hr.

Academic

The Senior Vice Chancellor–Academic Affairs distributes an Academic Employment Opportunities bulletin on a monthly basis to all UCSF departments. You may obtain a complete description of open academic positions from Academic Affairs, Room U 162, x62529. Positions are located on the Parnassus campus unless otherwise noted.

Assistant/Associate/Full Professor. Division of Removable Prosthodontics, Restorative Dentistry. #D-100. Filing Deadline: 12/31/87.

Associate/Full Professor (Chairperson). Division of Operative & Primary Care, Restorative Dentistry. #D-101. Filing Deadline: 12/31/87.

Assistant/Associate/Full Professor. Division of Operative & Primary Care, Restorative Dentistry. #D-102. Filing Deadline: 12/31/87.

Assistant Professor in Residence or Assistant Adjunct Professor (MRI-MRS Physicist), Radiology. VAMC. #M-749. Open until filled.

Assistant/Associate/Full Professor. Anatomy. #M-750. Open until filled.

Assistant Professor. Developmental Biology, Anatomy. #M-751. Open until filled.

Assistant Professor in Residence or Assistant Adjunct Professor (MRI-MRS Neuroradiologist). Radiology, VAMC. #M-753. Open until filled.

Assistant Professor in Residence. Otolaryngology, SFGH. #M-754. Open until filled.

Assistant Research Physiologist/Assistant Adjunct Professor. Radiology. #M-755. Open until filled.

Assistant Professor in Residence (Director, Hematology Laboratory). Laboratory Medicine, SFGH. #M-756. Open until filled.

Assistant Specialist. In Vitro Fertilization Laboratory, Obstetrics, Gynecology & Reproductive Sciences. #M-757. Open until filled.

Assistant Research Molecular Neurobiologist. Neurology. #M-758. Open until filled.

Assistant Research Structural Biologist. Biochemistry/Biophysics. #M-759. Open until filled.

Assistant Professor of Clinical Medicine (Director, Allergy/Immunology). #M-760. Open until filled.

Assistant Research Psychologist/Sociologist. Psychiatry. #M-761. Filing Deadline: 9/15/87.

Assistant Adjunct Professor. Psychiatry. #M-762. Filing Deadline: 9/15/87.

Assistant Adjunct Professor. Psychiatry. #M-763. Filing Deadline: 9/15/87.

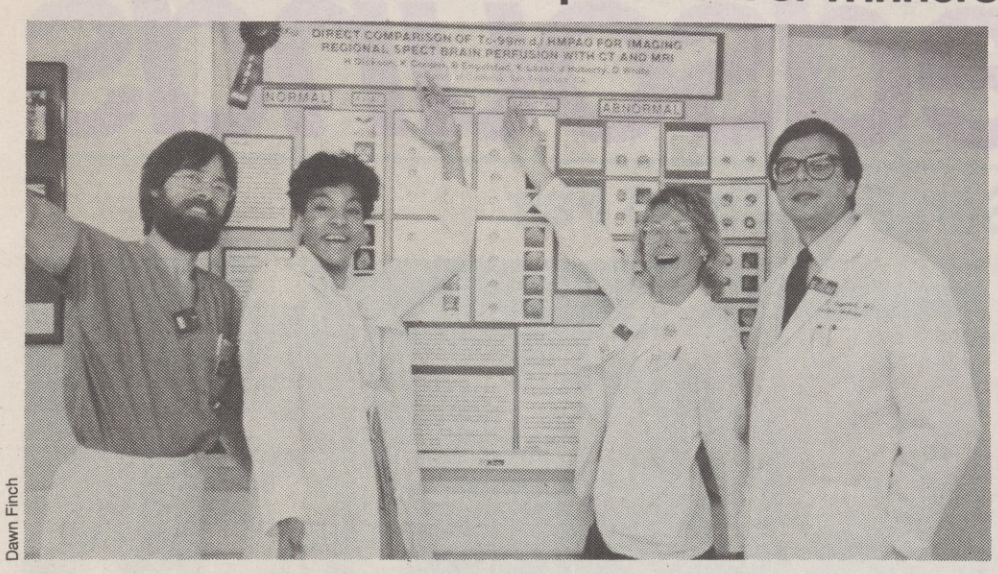
Assistant Adjunct Professor. Psychiatry. #M-764. Filing Deadline: 9/15/87.

Associate Research Nurse. Physiological Nursing. #N-114. Open until filled.

Dawn Finch

Medsounds Continued

Nuclear Medicine is a Department of Winners—Here's the Proof



Dawn Finch

Mikkel Aaland

If your path takes you by the Nuclear Medicine Department on the third floor of Long Hospital, *stop and look* at this magnificent blending of art and science hanging in the hallway. It won first place in the scientific exhibits competition, technologists program division, at the Society of Nuclear Medicine's 34th annual meeting in Toronto this summer. The people to congratulate are right here in the photo: Principal author was Heather Dixon, CNMT, center right; to her right is co-author Karen Cooper, a student in the department's nuclear medicine technologist program; and to the right and left, respectively, are radiopharmacist John Huberty and Barry Engelstadt, MD, other key participants in the project.

The title of the exhibit is "Direct Comparison of Tc-99m d,i HMPAO for Imaging Spect Brain Perfusion with CT and MRI."

Tc-99m d,i HMPAO is a nuclear medicine-based technique for imaging. The exhibit compares this method to CT and MRI imaging for suspected brain disorders. Nine out of 13 of these exams were performed on seizure cases referred by Kenneth Laxer from the Epilepsy Center. The display shows how, in four of the thirteen exams, the Tc-99m d,i HMPAO exhibited positive results not seen with the other methods.

Also note: At the same meeting, Dr. Engelstadt won a bronze medal for his paper "Programmatic Considerations for 131-I-MIBG Therapy of Advanced Neuroblastoma."

This is senior nuclear medicine technologist Elaine Bennett, whose flower-arranging skills brought her considerable fortune and fame at the American Institute of Floral Design's recent annual meeting at the Fairmont. In a competition among students of floral design, contestants had to do three arrangements right there on the spot—a tableset-ting, a wedding bouquet and one impromptu. Elaine walked away with the designation "Best Overall," a $500 scholarship, a $300 cash prize, and more enthusiasm than ever for her future plans: She intends to open a flower shop.

Do the flowers in the photo have anything to do with her prize-winning entries? No, those no longer exist. This is an arrangement, of the permanent variety, that Elaine put together for the waiting room in Nuclear Medicine.

Make Your Reservation for Sept. 22 "Meet the Director" Session

If you've been looking forward to your opportunity to meet with Med Center Director Bill Kerr, take note: There's a "Meet the Director" session coming up on Tuesday, September 22, from 8 to 9 a.m. in M 169. If your department is included in the following list, tell your supervisor you would like to be the delegate. If it is not, call Gemma Rieser at x64846 and ask to fill one of the additional slots allotted. Whether you plan to attend or not, you are welcome to submit items for discussion to "Meet the Director," Box 0208, M 181. Departments for September 22 are:

Physical Therapy
Echocardiography
Radiation Oncology
Laundry
Inpatient pharmacy
Radiology
Clinical laboratories
ACC
Environmental Services
Budget and reimbursement
Accounts receivable
HISD
9-Long
7-Long
PICU
12-Long
8-Long
Med Surg ICU

Meet the Auxiliary Officers for '87-88

Mikkel Aaland

In the last issue of Medsounds, *we introduced new Auxiliary president Penny Marshall. Now meet the other new officers for 1987–1988: (left to right) Mrs. David (Marylyn) Pickler, second vice-president; Harry Jackson, president-elect; Mrs. Howard (Ilse) Steinbach, secretary; Mrs. Richard (Ella) Cahn, first vice-president; F. Herbert Hoover, past president; and Mrs. Henry J. (Bobbie) Kaiser, Jr., third vice-president. Not shown is Patricia Knight, treasurer.*

Introducing the "KTU Cafe"—and An Extraordinary KTU Couple

Dawn Finch

This convivial scene is similar to what happens every Thursday at noon in the Kidney Transplant Unit. Patients leave their beds and rooms and head for the "KTU Cafe" for a sociable luncheon. The brainchild of KTU nurse Gilda Alas (standing to the right of nurses aide Adelia Ingram at the end of the table), the KTU Cafe offers patients the opportunity, explains Gilda, for a little diversion, some social interaction and a step toward the return to their normal lifestyle.

Dawn Finch

If you look to the rear of the table in the preceding photo, you'll notice a couple gleefully toasting their fellow KTU colleagues. May we introduce John and Adele Healey of San Jose, a couple who have every reason for celebration. They represent a rare incidence—only the second in the history of our KTU—in which the donor was the recipient's spouse. Adele's tissue just happened to match her husband's, thus enabling her to offer him the gift of life. "Definitely what you call true love," says John.

Picnic *(continued)*

leave you loads of time to eat, drink, loaf, lollygag and do whatever else you want to do. Interested? Locate one of the sign-up forms that have been distributed to departments and send it to Joan Guerra, Box 0208; or call Joan at x62230.

More sign-ups: By now, your department should have its teams together in preparation for "The Director's Cup"—which actually will consist of two events on the day of the picnic, a softball tournament and a volleyball tournament.

Not organized yet? Then, quick, gather up 11 or more co-workers and/or family members over 16 for the softball tournament—and/or nine or more of the same for the volleyball tournament. Then call Laura Barney at x66932 or Inez Wieging at x63921 right away. Otherwise, you'll lose out on your chance to be the charter winners of the "Cup," a perpetual trophy for many centuries to come. (Two cups will be awarded—one for the volleyball champs and one for the softball champs.)

Medshorts

The Med Center's new **Perfect Attendance Program** produced an honor roll of *500* perfect attendees for the first leg of the program, which ended July 11. If your name is on the list, congratulations once for this and twice if you were among the 50 lucky winners in the drawing on August 26. Check the roster in your department if you're interested in who made the list of 500, and check next issue of *Medsounds* if you're interested in which 50 names got picked from the hat.

The results of the Physician Opinion Survey, which includes the medical staff members' ratings of individual units and departments, have been distributed throughout the Medical Center. If you're interested in seeing how your department rates in the eyes of physicians, ask your supervisor to share these results.

"The Beartique" (Moffitt Lobby gift shop) has several announcements to make: (1) A new line of handcrafted bracelets by Sergio Lub is now available, priced from $10 to $45; (2) The Beartique will deliver balloons anywhere in Moffitt and Long Hospitals—eight balloons for $10; (3) You can use the UCSF interdepartmental charge form to purchase gifts and supplies at the Beartique; and (4) A reminder that every purchase of $5 or more will entitle the purchaser to be entered in that month's drawing for a fine prize.

Congratulations to Associate Director Dennis Brimhall and Director of Nursing Helen Ripple. Helen has been appointed a member of the Committee of Commissioners to the Joint Commission on the Accreditation of Hospitals; and Dennis has been appointed a member of the American Hospital Association's Special Committee on HIV Infection/AIDS Policy.

By now everyone should have received their materials for the second **Internal Customer Survey,** a repeat of the survey taken a year ago. This is for all employees to complete. Due date: September 25. The results are expected to be back by early December. Any questions, call Kathy Balestreri, x61405.

Last call for purchasing "The City," a discount coupon book offered by the Auxiliary. It costs $5 and contains $1800 worth of coupons for discounts at local restaurants, theater, the zoo and other entertainment. If you care to inspect a copy, stop by the Auxiliary office in M 182.

UCSF Medsounds

Volume 2, Number 16 September 12-25, 1987

Seems We Were a Major Hit at the San Francisco Fair

There we were in our beautiful new booth, designed and built especially for occasions like this. And there were the people, lined up in great numbers in front of the booth, waiting to have their pulse rate or heart rhythm checked, and to pick up their bag of Med Center and campus literature and souvenirs. In fact, it seems the only time during the four-day run that people were *not* stacked up in front of the booth is when the photographer showed up to take the picture (right).

"It does seem we were very well-received," says Planning and Marketing's Jackie Jew. "In fact, of all the health-related booths, ours appeared to be the most popular. We estimate about 6,000 people stopped by the booth, and a good percentage of that number took advantage of the various health screenings we offered. I think the screenings were a big draw."

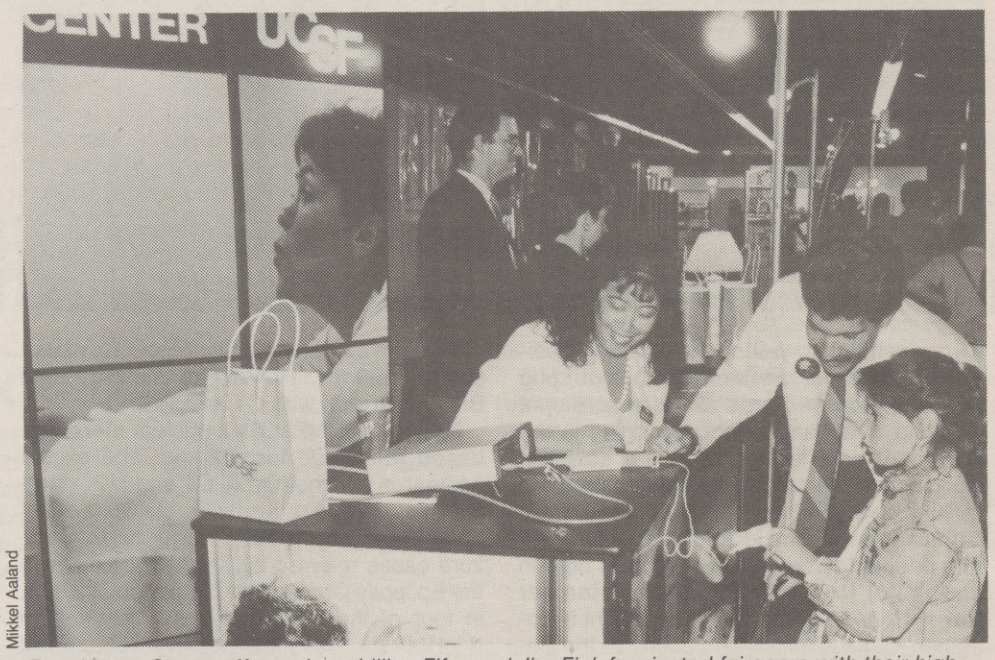
On the first and last days of the fair—Thursday and Sunday—seven staff members from Respiratory Care took turns demonstrating a "pulse oximeter," which uses a beam of light to monitor pulse rate and oxygen saturation in the blood.

"Before the oximeter, we had to use a needle to perform this test," says Respiratory Care director Jim Fink. "With the oximeter, the test is non-invasive, painless, and it does a better job of monitoring. We did the same demonstration at our 80th birthday party, and people really liked it. It's high-tech. So we decided to do it again at the fair."

On Friday and Saturday, the CCU and 10-Long staff performed blood pressure and heart rhythm checks. "In two day's time, I think we checked closed to 1000 people," says CCU head nurse Cheryl Anderson.

All in all, about 50 Medical Center employees participated in the event, helping to set up and man the booth, and doing the screenings. "Please express our thanks," says Jackie, "on behalf of Patty (Planning and Marketing Director Patty Perry) and the entire department. Thanks for making our effort turn out so well."

Further acknowledgements go to Janet Norton, director of Institutional Relations; and Ruth Wakerlin, director of the Graduate Program in Medical Illustration, for their major roles in producing the booth.



Mikkel Aaland

Respiratory Care staff members Lillian Fifer and Jim Fink fascinated fairgoers with their high-tech "pulse oximeter."

Mikkel Aaland

Yumm, Baby

Who's that building the giant sundae for our eager little eaters in Pediatrics?

It's San Francisco Giants pitcher Atlee Hammaker, along with Miss San Francisco, Cheryl Hernandez; and a crew from Double Rainbow, who furnished all the ingredients for this mammouth Matterhorn of ice cream and syrup.

Add to this group several dozen kids, their moms, the press, PR types, curious staff members, students, assorted other onlookers, and oohs and ahs and slurps and drips, and there was only one way to describe the scene:

Humm, Baby!

See the New Surgery Center, Sept. 22

Your chance for a first-hand look at the new UCSF Surgery Center on the plaza level of ACC is coming up on Tuesday, September 22. Show up between 1 and 4 p.m., and the staff of this fine new outpatient surgery facility will fill you in on its function and treat you to a guided tour. Everyone, meaning the entire campus, is invited to the open house—and if you're interested in getting the complete picture, take this opportunity. Unless you're dressed in scrubs, says Surgery Center head nurse Betty Pingree, there won't be a second opportunity to see all the areas you'll see during the open house.

The Center's first day of operation has been set for Monday, September 14, says Betty. They're starting out with a full-time staff of about 20 (not counting the anesthesia group), and they expect to be doing about five cases a day during the first month, as they introduce the facility and service to physicians. "By the second month we expect this to increase to about 10 cases a day," she says. "And by the end of the year, to 15 to 20 cases a day."

What's the mood among the staff as they approach the first day of operation? "We're excited," says Betty. "And we're excited about the open house. We're looking forward to introducing ourselves and our program to what we hope will be a large attendance by the campus."

Note: To find your way to the front door of the Surgery Center, walk down the stairs to the plaza level between the Millberry Union garage and ACC, enter the new corridor that links the two buildings, turn right, and you'll arrive directly at the entrance.

All Picnic Volunteers, Please Step Forward

On Saturday, October 17, all Medical Center employees and their families are cordially invited to attend the Med Center's Country Fair Family Picnic at Speedway Meadows in Golden Gate Park.

This means about 3,500 picnickers are expected to show up.

And this means that lots of help will be needed.

Thus, all Med Center employees and their family members also are cordially invited to volunteer to help cook, serve, take tickets, assist with games and entertainment, or any number of other exceedingly pleasurable tasks.

The picnic lasts from 11 a.m. to 7 p.m., so if you sign up to help for a couple of hours between 10 a.m. and 5 p.m., that will still

(continued on page 7)

For Larry Rowe, It's Been a Long, Rough Road from Alaska to His Ranch in Missouri

A couple of weeks ago, when 9-Long nurses Susan Shea and Susan Walker stepped on the plane to Missouri with patient Larry Rowe, it marked the ending of the first chapter of what is turning out to be a very happy story.

Larry, who worked as a high voltage electrician in Alaska, was involved in an accident last February that sent 7,200 volts of electricity through his body. The electrocution resulted in severe burns covering his body, the amputation of both arms, a collapsed lung, a paralyzed vocal chord, a 10-centimeter hole in his scalp exposing his skull and many other problems associated with the trauma.

After three months in the ICU in Alaska, a failed attempt to graft a flap of skin over the hole in his scalp, and with his condition steadily getting worse, Larry was transferred to the Medical Center at UCSF in mid-April on the brink of death.

"When we look back, it's amazing he's even alive—much less recovering so rapidly," says Susan Walker, who, along with Susan Shea, provided Larry's nursing care during his four months here. "We came so close to losing him on so many occasions."

One of the first steps toward his turnaround was the discovery and removal of a major blood clot in a vein leading to his heart. The infected clot had been contaminating the entire blood system with bacteria, says Susan Shea. "But this wasn't anywhere near the end of his problems," she says. "It still took about two months to get Larry to a stable enough condition to repeat the scalp surgery." The surgery was performed by Stephen Mathes in mid-July. And this time it worked.

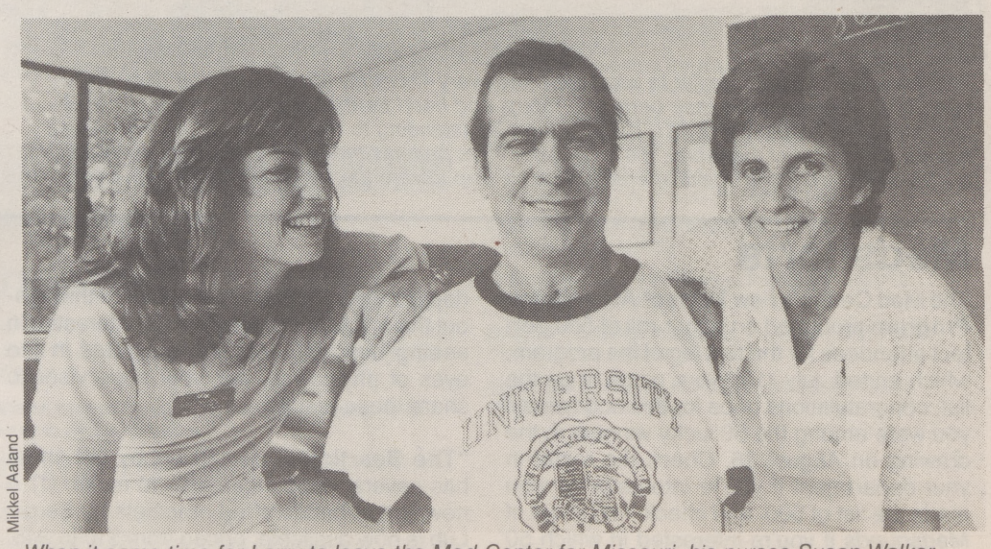
His progress since this final operation has been nothing short of remarkable, both nurses agree. In an early stage of his recovery, clinical nurse specialist Pat Sparacino invited a former patient to visit Larry and share her own experience with him. This woman also lost both arms—her amputation coming as the result of being mauled by a bear 10 years ago in Alaska. "I think that visit helped a lot," says Susan Walker. "Today this woman has a full, happy life. This may have been the first step toward convincing Larry he could achieve the same."

Whatever the catalyst, Larry has taken the bull by the horns in terms of his progress. When the two nurses boarded the plane last week, it was to accompany Larry to a rehabilitation center in Missouri, not far from a ranch he has purchased and where he plans to move his family.

"When I first met Larry in the ICU four months ago, he was helpless," says Susan Walker. "He couldn't speak. Everything had to be done for him. You couldn't have convinced me he'd be moving to a ranch in Missouri in the foreseeable future.

"But look at him. He's speaking again. He's moving around in a wheelchair. He's getting increasingly independent. During the last couple of weeks, every time I saw him, he was achieving something new. He's even constantly making jokes.

"Do you know what? He's going to be living on that ranch sooner than we think."



Mikkel Aaland

When it came time for Larry to leave the Med Center for Missouri, his nurses Susan Walker (left) and Susan Shea made the decision to travel with him, to help him make the transition. Because of some problems encountered along the way, it was lucky they went along, says Susan Walker. "But another lucky thing is that we got to see his ranch while we were there. It's just beautiful."